

McCormick County School District Board of Trustees  
Monthly Board Meeting  
August 10<sup>th</sup>, 2020

Live Streamed: Go to Facebook and Search McCormick School District  
Or  
Click Link Under Quick Link on MCSD Webpage



**6:00 pm Executive Session**

- I. Personnel Matters (Leaves, Hires, and Separations)**
- II. Student Matters**

**Regular Session**

- I. Call to Order..... Chair Chiles**  
**Declare a Quorum..... Moment of Silence.....Welcome.....Pledge of Allegiance**
- II. Approval of Agenda.....Chair Chiles**
- III. Approval of Minutes (July 13<sup>th</sup> and July 22<sup>nd</sup>) .....Chair Chiles**
- IV. Motions on Executive Session Items**
  - 1. Personnel Matters (Leaves, Hires, and Separations)**
  - 2. Student Matters**
- V. Office of the Superintendent**
  - 1. Recognition of Board Members Participation in Training.....Chair Chiles**
  - 2. Budget Update.....Mr. Loadholt**
  - 3. Presentation of Administrative Rule JE-R Student Attendance.....Dr. Hembree**
  - 4. Approval of Policy GBAB Title IX Sexual Harassment.....Dr. Hembree**
  - 5. Approval of Policy JIAB Title IX Sexual Harassment.....Dr. Hembree**
  - 6. Update on Opening Day/Week for Teachers..... Dr. Hembree**
  - 7. Opening of School COVID-19 Safety Measures..... Dr. Hembree**
  - 8. Update on Hybrid Model/Virtual Academy.....Dr. Hembree**
  - 9. Update on Athletics .....Dr. Hembree**
  - 10. Opening Day for Students.....Dr. Hembree**
- VI. Second Executive Session (If Needed)**

**Adjournment**

**McCormick County School District Board of Trustees  
Regular Meeting  
July 13, 2020**

**Board Members in Attendance:**

Chair - Verteema Chiles  
Vice Chair - Heather McNally  
Christine Lee  
Janie Martin

**Board Members Absent:**

Secretary - Melody Wilt  
Shay Franklin

**Executive Session - 6:00 pm**

Heather McNally made a motion to go into Executive Session for Personnel, Property and Student Matters. Janie Martin seconded the motion and it carried unanimously. (4:0)

Christine Lee made a motion to come out of Executive Session and enter into Regular Session. Heather McNally seconded the motion and it carried unanimously. (4:0)

**Regular Session - 7:00 pm**

**I. Call to Order**

Ms. Chiles called the meeting to order at 7:04 p.m.  
A quorum was declared. Roll Called.

Moment of Silence – Christine Lee  
Welcome – Heather McNally  
Pledge of Allegiance – Janie Martin

**II. Approval of Agenda**

Christine Lee made a motion to approve the agenda for the McCormick County School District Board of Trustees Regular Meeting for July 13, 2020. Heather McNally seconded the motion and it carried unanimously. (4:0)

**III. Approval of Minutes**

Heather McNally made a motion to accept the minutes for June 15<sup>th</sup> and June 27<sup>th</sup>. Christine Lee seconded the motion which carried unanimously. (4:0)

**IV. Action on Executive Session Items**

Heather McNally made a motion to approve the release of Student A from our district. Christine Lee seconded the motion and it carried unanimously. (4:0)

Heather McNally made a motion to approve the superintendent's recommendation for administrative leaves, hires and separations. Christine Lee seconded the motion and it carried unanimously. (4:0)

**V. Office of the Superintendent**

**1) Honoring of Retirees**

Dr. Hembree and Mr. English presented recognition and expressed gratitude for our retiring personnel and shared a district gift of appreciation.

**2) Budget Update**

Mr. Loadholdt presented the budget report for June and preparation for end of year reports.

**3) First Reading of Policy ADF**

Heather McNally made a motion to approve the first reading of Policy ADF. Christine Lee seconded the motion and it carried unanimously. (4.0) This policy is an updated version of our district wellness policy and adds a wellness committee.

**4) Second Reading of Policy JICA**

Christine Lee made a motion to approve the second reading of Policy JICA - R. Janie Martin seconded the motion and it carried unanimously. (4.0)

**5) Approval of Athletic Trainer Job Description**

Christine Lee made a motion to approve the job description for Athletic Trainer. Heather McNally seconded the motion and it carried unanimously. (4.0)

**6) Approval of Course for Middle School**

Christine Lee made a motion to approve the name change for the middle school course originally named Discovery Computer Science I and II to Computer Skills I and II. Heather McNally seconded the motion and it carried unanimously. (4.0)

**7) Update on Summer Camps**

Dr. Hembree provided an update on our district's summer programming. The Academic Recovery Camp is a state funded program for K - 3rd grade serving up to 45 students. McCormick Middle School also offered a hybrid summer program to provide academic support for 18 students.

**8) Opening Day for Teachers**

Dr. Hembree announced that teachers and staff are scheduled to return on July 20th to prepare for the new school year. The theme is "Ready, Set, Grow!".

**9) Opening Day for Students**

Dr. Hembree presented our district's school reopening plan based on guidance from Advanced ED, CDC and DHEC guidelines. Dr. Hembree summarized the safety and educational plan for students to return to campus which includes a hybrid model with a virtual option.

**10) Approval of Superintendent's Goals**

Dr. Hembree presented her administrative goals for the SY20-21 with the intention to sustain and advance our district goals. Please see the attached public meeting presentation. Heather McNally made a motion to approve the Superintendent's Goals as presented for the 2020-21 School Year. Christine Lee seconded the motion and it carried unanimously. (4.0)

**The four (4) Superintendent Goals are as follows:**

- Increase student achievement
- Increase Leadership Capacity
- Strengthen Community Partnerships
- Continue Developing a Culture of Pride

**VI. Second Executive Session – NONE**

**VII. Adjournment**

Heather McNally made a motion to adjourn the meeting. Christine Lee seconded the motion and it carried unanimously. (4.0) 7:59 pm

**McCormick County School District Board of Trustees  
Next Regular Meeting:  
August 10, 2020  
Regular Session - 7:00 pm**

**McCormick County School District Board of Trustees  
Special Called Board Meeting  
July 22, 2020**

**Board Members Present:**

Chair – Verteema Chiles  
Vice Chair – Heather McNally  
Secretary – Melody Wilt  
Christine Lee  
Janie Martin  
Shay Blair Franklin

**Executive Session – 6:00 PM**

Christine Lee made a motion to go into Executive Session for Personnel, Property and Student Matters. Melody Wilt seconded the motion and it carried unanimously. (6:0)

Janie Martin made a motion to exit Executive Session. Shay Franklin seconded the motion and it carried unanimously. (6.0)

**Regular Session – 7:00 PM**

**I. Call to Order**

Ms. Chiles called the meeting to order at 7:00 PM  
A quorum was declared.

Moment of Silence – Melody Wilt  
Welcome by – Heather McNally  
Pledge of Allegiance by – Janie Martin

**II. Approval of Agenda**

Melody Wilt made a motion to approve the agenda with the following changes: July 13<sup>th</sup> minutes will be approved at the regular August meeting and the reopening of school agenda item will include the approval of a new school calendar. Heather McNally seconded the motion and it carried unanimously. (6.0)

**III. Approval of Minutes (moved to the regular August meeting)**

**IV. Motions on Executive Session Items**

NONE

**V. Office of the Superintendent**

**a) Reopening of School Plans**



Dr. Hembree provided an update on the opening of school based on the Governor's recent recommendations. Three calendars options were presented.

Melody Wilt made a motion to approve Calendar A as part of our reopening school plan. Heather McNally seconded that motion and it was approved unanimously. (6.0)

**VI. Second Executive Session – NONE**

**VII. Adjournment**

Heather McNally made a motion to adjourn. Janie Martin seconded the motion and it carried unanimously. (6.0)

**McCormick County School District****Budget Report****June 30, 2020**

<b>Category</b>	<b>Budget</b>	<b>Expended</b>	<b>Remaining</b>	<b>% Remaining</b>
Salaries	\$4,899,925	\$4,932,196	-\$32,271	-0.66%
Benefits	\$2,123,050	\$2,059,874	\$63,176	2.98%
Purchased Services	\$1,006,150	\$1,088,592	-\$82,442	-8.19%
Supplies	\$768,875	\$666,097	\$102,778	13.37%
Energy & Utilities	\$470,000	\$430,718	\$39,282	8.36%
Equipment	\$63,000	\$88,732	-\$25,732	-40.84%
Transfers	\$175,000	\$74,298	\$100,702	57.54%
<b>Total</b>	<b>\$9,506,000</b>	<b>\$9,340,507</b>	<b>\$165,493</b>	<b>1.74%</b>

<b>Location</b>	<b>Budget</b>	<b>Expended</b>	<b>Remaining</b>	<b>% Remaining</b>
MCHS	\$2,639,668	\$2,528,204	\$111,464	4.22%
MCMS	\$1,679,826	\$1,607,604	\$72,222	4.30%
MCE	\$2,449,018	\$2,407,343	\$41,675	1.70%
Energy & Utilities	\$470,000	\$430,718	\$39,282	8.36%
District	\$2,092,488	\$2,292,340	-\$199,852	-9.55%
Transfers	\$175,000	\$74,298	\$100,702	57.54%
	<b>\$9,506,000</b>	<b>\$9,340,507</b>	<b>\$165,493</b>	<b>1.74%</b>

<b>Revenue</b>	<b>Budget</b>	<b>Received</b>	<b>Remaining</b>	<b>% Remaining</b>
Local	\$3,635,000	\$3,683,231	-\$48,231	-1.33%
State	\$5,571,000	\$5,296,001	\$274,999	4.94%
Federal - ROTC	\$25,000	\$65,134	-\$40,134	-160.54%
Transfers In	\$275,000	\$274,229	\$771	0.28%
<b>Total</b>	<b>\$9,506,000</b>	<b>\$9,318,595</b>	<b>\$187,405</b>	<b>1.97%</b>

-\$21,912

August 10, 2020

FY 2019-2020

# McCORMICK COUNTY SCHOOL DISTRICT BUDGET REPORT BY FUND

CURRENT PERIOD: 06/01/2020 TO 06/30/2020

ACCOUNT	BUDGETED EXPENDITURE	CURRENT EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMBRANCE	REMAINING BALANCE	PCT
<b>100 GENERAL FUND</b>						
<b>01 MCCORMICK HIGH SCHOOL</b>						
100-114-110-0000-01 HIGH TEACHER SALARIES	568,135.90	97,195.26	562,399.75	0.00	5,736.15	1
100-114-115-0000-01 HIGH AIDE SALARIES	40,838.00	3,024.48	35,685.60	0.00	5,152.40	13
100-114-120-0000-01 SUB SALARY	13,000.00	0.00	12,720.50	0.00	279.50	2
100-114-210-0000-01 INSURANCE	60,723.44	5,504.84	50,641.83	0.00	10,081.61	17
100-114-220-0000-01 RETIREMENT	138,956.52	22,944.30	135,065.58	0.00	3,890.94	3
100-114-230-0000-01 FICA	47,247.47	7,490.74	45,942.47	0.00	1,305.00	3
100-114-270-0000-01 WORKERS COMPENSATION	12,406.23	2,003.82	11,968.59	0.00	437.64	4
100-114-311-0000-01 INSTRUCTIONAL SERVICES	14,000.00	393.00	13,948.00	0.00	52.00	0
100-114-331-0000-01 MIDDLE COLLEGE BUS PERMITS	1,500.00	0.00	939.95	0.00	560.05	37
100-114-332-0000-01 HIGH SCHOOL TRAVEL	7,500.00	40.76	7,417.01	75.00	7.99	0
100-114-410-0000-01 INSTRUCTIONAL SUPPLIES HIGH	33,000.00	11,115.00	35,636.91	9,876.72	-12,513.63	-38
100-114-445-3000-01 TECHNOLOGY SUPPLIES	650.00	0.00	0.00	0.00	650.00	100
100-114-640-0000-01 DUES AND FEES	750.00	0.00	0.00	0.00	750.00	100
100-115-110-0000-01 VOCATIONAL TEACHER SALARIES	297,878.00	41,518.19	290,093.66	0.00	7,784.34	3
100-115-120-0000-01 VOCATIONAL SUBS	10,000.00	0.00	9,640.07	0.00	359.93	4
100-115-210-0000-01 INSURANCE	32,017.58	1,893.39	27,593.08	0.00	4,424.50	14
100-115-220-0000-01 RETIREMENT	66,623.74	9,055.14	65,206.37	0.00	1,417.37	2
100-115-230-0000-01 FICA	22,913.42	3,082.51	22,409.70	0.00	503.72	2
100-115-270-0000-01 WORK. COMP.	5,668.55	729.84	5,262.55	0.00	406.00	7
100-115-410-0000-01 VOC SUPPLIES	2,500.00	0.00	1,863.07	0.00	636.93	25
100-127-110-0000-01 LD SALARIES	97,299.00	17,069.80	102,441.24	0.00	-5,142.24	-5
100-127-120-0000-01 LD SUBS SALARIES	1,000.00	0.00	976.88	0.00	23.12	2
100-127-210-0000-01 LD INSURANCE	10,548.63	797.48	9,511.80	0.00	1,036.83	10
100-127-220-0000-01 LD RETIREMENT	21,220.91	3,722.92	22,435.95	0.00	-1,215.04	-6
100-127-230-0000-01 FICA	7,443.37	1,249.28	7,614.10	0.00	-170.73	-2
100-127-270-0000-01 WORK. COMP.	2,220.47	341.40	2,067.08	0.00	153.39	7
100-128-110-0000-01 EH SALARIES	3,072.60	539.08	3,221.00	0.00	-148.40	-5
100-128-120-0000-01 EH SUB SALARY	100.00	0.00	30.62	0.00	69.38	69
100-128-210-0000-01 INSURANCE	427.85	25.18	300.34	0.00	127.51	30
100-128-220-0000-01 RETIREMENT	670.13	117.60	707.80	0.00	-37.67	-6
100-128-230-0000-01 FICA	235.05	39.44	239.34	0.00	-4.29	-2
100-128-270-0000-01 WORK. COMP	72.75	10.80	65.13	0.00	7.62	10
100-145-110-0000-01 HOMEBOUND HS	450.00	0.00	405.00	0.00	45.00	10
100-145-220-0000-01 HB RETIREMENT	100.00	0.00	88.33	0.00	11.67	12
100-145-230-0000-01 HB FICA	35.00	0.00	30.98	0.00	4.02	11
100-145-270-0000-01 HB WORKERS COMPENSATION	10.00	0.00	8.10	0.00	1.90	19
100-161-110-0000-01 SALARY	2,048.40	359.28	2,146.72	0.00	-98.32	-5
100-161-210-0000-01 INSURANCE	285.23	16.78	200.14	0.00	85.09	30
100-161-220-0000-01 RETIREMENT	446.76	78.36	467.18	0.00	-20.42	-5
100-161-230-0000-01 FICA	156.70	26.32	158.12	0.00	-1.42	-1
100-161-270-0000-01 WORKERS COMP	45.17	7.16	42.78	0.00	2.39	5
100-212-110-0000-01 GUIDANCE COUNSELOR SALARIES	63,235.00	10,539.00	62,330.66	0.00	904.34	1
100-212-210-0000-01 INSURANCE	10,250.00	814.70	9,138.75	0.00	1,111.25	11
100-212-220-0000-01 RETIREMENT	13,791.55	2,298.56	13,019.71	0.00	771.84	6
100-212-230-0000-01 FICA	4,837.48	764.16	4,285.72	0.00	551.76	11
100-212-270-0000-01 WORK. COMP.	1,200.00	210.80	1,194.03	0.00	5.97	0

# McCORMICK COUNTY SCHOOL DISTRICT BUDGET REPORT BY FUND

FY 2019-2020

CURRENT PERIOD: 06/01/2020 TO 06/30/2020

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
100 GENERAL FUND (continued)						
100-212-311-0000-01 PURC.SER SPEAKER ASSEMBLY	1,500.00	0.00	298.34	0.00	1,201.66	80
100-212-332-0000-01 GUIDANCE TRAVEL	1,200.00	0.00	233.82	0.00	966.18	81
100-212-410-0000-01 GUIDANCE SUPPLIES	1,300.00	376.53	939.96	21.80	338.24	26
100-217-110-0000-01 CAREER SPEC SALARY	6,500.00	1,250.00	6,562.50	0.00	-62.50	-1
100-217-210-0000-01 INSURANCE	1,150.00	40.58	929.72	0.00	220.28	19
100-217-220-0000-01 RETIREMENT	1,400.00	272.64	1,431.34	0.00	-31.34	-2
100-217-230-0000-01 FICA	550.00	90.68	476.08	0.00	73.92	13
100-217-270-0000-01 WORKERS COMP	150.00	25.00	131.25	0.00	18.75	13
100-222-110-0000-01 ED MEDIA SALARIES	24,837.00	0.00	19,684.55	0.00	5,152.45	21
100-222-210-0000-01 INSURANCE	111.72	0.00	13.48	0.00	98.24	88
100-222-220-0000-01 RETIREMENT	4,218.01	0.00	3,623.14	0.00	594.87	14
100-222-230-0000-01 FICA	2,214.71	0.00	1,270.82	0.00	943.89	43
100-222-332-0000-01 ED MEDIA TRAVEL	500.00	0.00	387.90	0.00	112.10	22
100-222-430-0000-01 ED MEDIA BOOKS	1,600.00	268.35	268.35	348.51	983.14	61
100-222-440-0000-01 ED MEDIA PERIODICALS	500.00	0.00	0.00	408.43	91.57	18
100-222-445-0000-01 MHS TECHNOLOGY SUPPLIES	1,500.00	0.00	84.63	0.00	1,415.37	94
100-224-332-0000-01 TRANINIG TRAVEL	0.00	225.00	225.00	0.00	-225.00	0
100-233-111-0000-01 SCHOOL PRINCIPAL SALARIES	142,678.00	11,452.02	137,424.24	0.00	5,253.76	4
100-233-111-0001-01 SUPPLEMENT	19,446.00	1,740.58	20,886.96	0.00	-1,440.96	-7
100-233-115-0000-01 SCHOOL ADMIN SALARIES SECRE	85,569.00	10,309.00	83,347.53	0.00	2,221.47	3
100-233-120-0000-01 SCHOOL ADM TEMP SALARIES	500.00	0.00	165.00	0.00	335.00	67
100-233-210-0000-01 INSURANCE	28,285.16	1,071.82	21,016.18	0.00	7,268.98	26
100-233-220-0000-01 RETIREMENT	49,780.67	4,746.08	48,921.22	0.00	859.45	2
100-233-220-0001-01 RETIREMENT	4,241.17	379.60	4,555.20	0.00	-314.03	-7
100-233-230-0000-01 FICA	17,460.90	1,597.13	16,474.80	0.00	986.10	6
100-233-230-0001-01 FICA	1,487.62	129.27	1,550.99	0.00	-63.37	-4
100-233-270-0000-01 WORKERS COMPENSATION	3,061.25	435.22	4,417.78	0.00	-1,356.53	-44
100-233-270-0001-01 WORKER'S COMP	500.00	34.80	417.60	0.00	82.40	16
100-233-332-0000-01 SCHOOL ADMIN TRAVEL	1,000.00	0.00	160.00	0.00	840.00	84
100-233-410-0000-01 SCHOOL ADMIN SUPPLIES	1,000.00	1,080.19	1,296.18	0.00	-296.18	-30
100-233-640-0000-01 ADMIN. DUES & FEES	500.00	0.00	89.00	0.00	411.00	82
100-254-110-0000-01 OP & MAINT. CUSTODIAL SALARIE	158,000.00	5,508.68	75,090.97	0.00	82,909.03	52
100-254-210-0000-01 INSURANCE	25,000.00	1,255.62	13,374.17	0.00	11,625.83	47
100-254-220-0000-01 RETIREMENT	30,000.00	1,201.44	14,613.91	0.00	15,386.09	51
100-254-230-0000-01 FICA	11,000.00	401.71	5,475.23	0.00	5,524.77	50
100-254-270-0000-01 WORKERS COMPENSATION	7,500.00	283.70	3,701.40	0.00	3,798.60	51
100-254-321-0000-01 OPER & MAINT PUBLIC UTILITY	16,600.00	0.00	8,004.12	0.00	8,595.88	52
100-254-323-0000-01 OPER & MAINT REPAIRS - HIGH	3,000.00	5,823.00	7,712.19	0.00	-4,712.19	-157
100-254-325-0000-01 OPER & MAINT RENTALS - HIGH	75,000.00	0.00	60,982.53	0.00	14,017.47	19
100-254-329-0000-01 OPER & MAINT TRASH REMOVAL -	1,500.00	0.00	3,702.74	0.00	-2,202.74	-147
100-254-340-0000-01 OPER & MAINT COMMUNICATIONS	0.00	128.30	5,951.32	0.00	-5,951.32	0
100-254-410-0000-01 HIGH SCHOOL MAINTENANCE SU	7,500.00	6,346.39	10,655.43	1,267.95	-4,423.38	-59
100-254-410-1000-01 CUSTODIAL SUPPLIES - KAMO	45,000.00	0.00	37,506.06	0.00	7,493.94	17
100-254-470-0000-01 OPERATIONS & MAINTENANCE EN	128,000.00	0.00	113,260.32	0.00	14,739.68	12
100-258-110-0000-01 SCHOOL SAFETY SALARY	27,000.00	0.00	17,950.01	0.00	9,049.99	34
100-258-220-0000-01 SCHOOL SAFETY RETIREMENT	6,000.00	0.00	3,726.81	0.00	2,273.19	38
100-258-230-0000-01 SCHOOL SAFETY FICA	2,000.00	0.00	1,373.19	0.00	626.81	31
100-258-270-0000-01 SCHOOL SAFETY WORKERS COMP	1,500.00	0.00	832.29	0.00	667.71	45

FY 2019-2020

# McCORMICK COUNTY SCHOOL DISTRICT BUDGET REPORT BY FUND

CURRENT PERIOD: 06/01/2020 TO 06/30/2020

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
100 GENERAL FUND (continued)						
100-258-395-7760-01 SRO CONTRACT COUNTY	0.00	30,000.00	30,000.00	0.00	-30,000.00	0
100-266-340-0000-01 PHONE SERVICE HIGH	7,500.00	2,034.60	2,034.60	0.00	5,465.40	73
100-271-110-0000-01 ATHLETIC SALARY SUPPLEMENT	87,938.00	14,812.24	97,316.74	0.00	-9,378.74	-11
100-271-220-0000-01 RETIREMENT	19,167.48	154.44	17,603.07	0.00	1,564.41	8
100-271-230-0000-01 FICA	6,260.26	52.06	6,297.22	0.00	-36.96	-1
100-271-270-0000-01 WORKERS COMPENSATION	2,500.00	14.16	1,953.02	0.00	546.98	22
100-271-331-0025-01 BAND TRANSPORTATION	300.00	0.00	261.27	0.00	38.73	13
100-271-332-0000-01 CHEIFS ATHLETIC TRAVEL	0.00	0.00	2,111.76	0.00	-2,111.76	0
100-271-332-0025-01 BAND TRAVEL	7,000.00	0.00	0.00	0.00	7,000.00	100
100-271-391-0025-01 ASSISTANT FOR BAND PS	2,000.00	0.00	2,000.00	0.00	0.00	0
100-271-395-0000-01 MHS STUDENT INCENTIVES	3,500.00	374.73	2,096.20	174.92	1,228.88	35
100-271-395-0145-01 ROTC SUPPLIES	5,000.00	0.00	1,685.44	0.00	3,314.56	66
100-271-399-0000-01 MHS STUDENT FIELD TRIPS	5,000.00	0.00	268.05	0.00	4,731.95	95
100-271-399-0145-01 JROTC TRAVEL	5,000.00	0.00	142.17	0.00	4,857.83	97
100-271-410-0011-01 ATHLETIC SUPPLIES	42,500.00	0.00	76,756.96	8,575.21	-42,832.17	-101
100-271-410-0025-01 BAND SUPPLIES	8,500.00	0.00	6,741.50	0.00	1,758.50	21
100-271-499-0011-01 ATHLETIC FIELDS/BLDS UPKEEP	15,000.00	7,500.00	45,000.00	0.00	-30,000.00	-200
100-271-640-0000-01 DUES FOR SCHSL & OTHER ATH O	250.00	0.00	245.00	0.00	5.00	2
01 MCCORMICK HIGH SCHOOL TOTALS:	2,784,267.85	356,434.93	2,631,271.44	20,748.54	132,247.87	5
02 MCCORMICK MIDDLE SCHOOL						
100-113-110-0000-02 ELEMENTARY TEACHER SALARIES	476,845.10	85,971.59	485,676.79	0.00	-8,831.69	-2
100-113-115-0000-02 TA SALARY	122,330.00	23,388.56	137,248.31	0.00	-14,918.31	-12
100-113-120-0000-02 ELEM SUBS	9,100.00	402.00	9,443.84	0.00	-343.84	-4
100-113-210-0000-02 INSURANCE	86,321.49	6,324.81	76,357.46	0.00	9,964.03	12
100-113-220-0000-02 RETIREMENT	139,185.99	23,841.81	137,334.42	0.00	1,851.57	1
100-113-230-0000-02 FICA	48,820.40	8,109.90	46,757.67	0.00	2,062.73	4
100-113-270-0000-02 WORKERS COMPENSATION	12,805.40	1,976.24	12,399.23	0.00	406.17	3
100-113-332-0000-02 TEACHER TRAVEL	0.00	0.00	475.00	0.00	-475.00	0
100-113-410-0000-02 ELEM SUPPLIES	53,100.00	390.18	13,873.97	149.04	39,076.99	74
100-121-115-0000-02 EMH ASSISTANT	30,092.36	7,307.32	38,159.65	0.00	-8,067.29	-27
100-121-120-0000-02 EMH SUBSTITUTES	600.00	0.00	590.15	0.00	9.85	2
100-121-210-0000-02 INSURANCE	7,235.00	444.90	5,731.78	0.00	1,503.22	21
100-121-220-0000-02 RETIREMENT	9,722.02	1,593.72	9,368.92	0.00	353.10	4
100-121-230-0000-02 FICA	3,865.36	542.96	3,225.65	0.00	639.71	17
100-121-270-0000-02 WORK. COMP.	1,016.62	146.20	868.33	0.00	148.29	15
100-122-115-0000-02 TMH AIDE SALARIES	5,060.24	1,111.32	6,359.51	0.00	-1,299.27	-26
100-122-120-0000-02 TMH SUBS SALARIES	250.00	0.00	100.10	0.00	149.90	60
100-122-210-0000-02 INSURANCE	290.00	16.79	199.72	0.00	90.28	31
100-122-220-0000-02 RETIREMENT	1,122.19	242.36	1,399.92	0.00	-277.73	-25
100-122-230-0000-02 FICA	542.86	85.04	494.31	0.00	48.55	9
100-122-270-0000-02 WORK. COMP.	100.00	22.24	129.68	0.00	-29.68	-30
100-127-115-0000-02 SALARY	0.00	0.00	-354.24	0.00	354.24	0
100-127-120-0000-02 LD SUBS SALARIES	2,500.00	0.00	2,252.25	0.00	247.75	10
100-127-210-0000-02 INSURANCE	6,525.00	377.75	4,493.42	0.00	2,031.58	31
100-127-220-0000-02 RETIREMENT	149.24	0.00	-120.68	0.00	269.92	181
100-127-230-0000-02 FICA	964.31	0.00	22.25	0.00	942.06	98
100-127-270-0000-02 WORK. COMP.	100.00	0.00	15.42	0.00	84.58	85

FY 2019-2020

# McCORMICK COUNTY SCHOOL DISTRICT BUDGET REPORT BY FUND

CURRENT PERIOD: 06/01/2020 TO 06/30/2020

ACCOUNT	BUDGETED EXPENDITURE	CURRENT EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMBRANCE	REMAINING BALANCE	PCT
100 GENERAL FUND (continued)						
100-145-110-0000-02 HOMEBOUND MMS	600.00	0.00	570.00	0.00	30.00	5
100-145-220-0000-02 HB RETIREMENT	125.00	0.00	124.32	0.00	0.68	1
100-145-230-0000-02 HB FICA	50.00	0.00	43.61	0.00	6.39	13
100-145-270-0000-02 HB WORKERS COMPENSATION	15.00	0.00	11.40	0.00	3.60	24
100-212-110-0000-02 GUIDANCE COUNSELOR SALARIES	75,822.00	12,637.00	75,822.00	0.00	0.00	0
100-212-210-0000-02 INSURANCE	6,850.00	419.72	5,006.14	0.00	1,843.86	27
100-212-220-0000-02 RETIREMENT	16,536.78	2,756.12	16,498.81	0.00	37.97	0
100-212-230-0000-02 FICA	5,800.38	944.36	5,678.54	0.00	121.84	2
100-212-270-0000-02 WORK. COMP.	1,400.00	252.72	1,516.32	0.00	-116.32	-8
100-212-332-0000-02 GUIDANCE TRAVEL	500.00	0.00	218.31	0.00	281.69	56
100-212-410-0000-02 GUIDANCE SUPPLIES	1,000.00	0.00	317.89	0.00	682.11	68
100-217-110-0000-02 CAREER SPEC SALARY	6,500.00	1,250.00	6,562.50	0.00	-62.50	-1
100-217-210-0000-02 INSURANCE	1,550.00	162.95	1,303.60	0.00	246.40	16
100-217-220-0000-02 RETIREMENT	1,500.00	272.64	1,431.34	0.00	68.66	5
100-217-230-0000-02 FICA	500.00	95.44	501.06	0.00	-1.06	0
100-217-270-0000-02 WORKERS COMP	150.00	25.00	131.25	0.00	18.75	13
100-222-110-0000-02 ED MEDIA SALARIES	32,988.00	5,498.00	32,988.00	0.00	0.00	0
100-222-210-0000-02 INSURANCE	125.00	8.51	100.35	0.00	24.65	20
100-222-220-0000-02 RETIREMENT	7,194.68	1,199.12	7,178.22	0.00	16.46	0
100-222-230-0000-02 FICA	2,523.58	420.60	2,523.59	0.00	-0.01	0
100-222-270-0000-02 WORK. COMP.	650.00	109.96	659.76	0.00	-9.76	-2
100-222-430-0000-02 ED MEDIA BOOKS	2,000.00	0.00	907.90	0.00	1,092.10	55
100-233-111-0000-02 SCHOOL PRINCIPAL SALARIES	157,049.00	18,883.34	154,324.08	0.00	2,724.92	2
100-233-111-0001-02 SUPPLEMENT	7,500.00	643.92	7,727.04	0.00	-227.04	-3
100-233-115-0000-02 SCHOOL ADMIN SALARIES SECRE	18,743.00	2,212.12	12,096.56	0.00	6,646.44	35
100-233-120-0000-02 SCHOOL ADM TEMP SALARIES	3,300.00	0.00	3,157.50	0.00	142.50	4
100-233-210-0000-02 INSURANCE	25,535.16	2,451.20	25,783.28	0.00	-248.12	-1
100-233-220-0000-02 RETIREMENT	38,340.24	4,600.94	36,496.80	0.00	1,843.44	5
100-233-220-0001-02 RETIREMENT	1,650.00	140.44	1,685.28	0.00	-35.28	-2
100-233-230-0000-02 FICA	13,348.09	1,520.85	12,378.04	0.00	970.05	7
100-233-230-0001-02 FICA	600.00	46.33	555.67	0.00	44.33	7
100-233-270-0000-02 WORKERS COMPENSATION	3,086.28	421.90	3,350.89	0.00	-264.61	-9
100-233-270-0001-02 WORKER'S COMP	150.00	12.88	154.56	0.00	-4.56	-3
100-233-360-0000-02 SCHOOL ADMIN PRINT & BIND	1,000.00	0.00	526.44	0.00	473.56	47
100-254-110-0000-02 OPER & MAINT JANITORS & MAID	89,000.00	3,729.92	66,221.98	0.00	22,778.02	26
100-254-210-0000-02 INSURANCE	14,000.00	635.08	9,866.29	0.00	4,133.71	30
100-254-220-0000-02 RETIREMENT	17,000.00	813.50	12,679.61	0.00	4,320.39	25
100-254-230-0000-02 FICA	6,500.00	255.94	4,738.98	0.00	1,761.02	27
100-254-270-0000-02 WORKERS COMPENSATION	4,500.00	192.10	3,244.70	0.00	1,255.30	28
100-254-321-0000-02 OPER & MAINT PUBLIC UTILITY	16,600.00	0.00	7,964.51	0.00	8,635.49	52
100-254-323-0000-02 OPER & MAINT REPAIRS - MIDDLE	2,500.00	0.00	1,889.19	0.00	610.81	24
100-254-325-0000-02 OPER & MAINT RENTALS - MIDDLE	75,000.00	0.00	60,500.69	0.00	14,499.31	19
100-254-329-0000-02 OPER & MAINT TRASH REMOVAL	1,500.00	0.00	3,702.75	0.00	-2,202.75	-147
100-254-332-0000-02 OPER/MAINT TRAVEL	1,000.00	0.00	704.51	0.00	295.49	30
100-254-340-0000-02 OPER & MAINT COMMUNICATION	0.00	163.22	4,004.01	0.00	-4,004.01	0
100-254-410-0000-02 MIDDLE SCHOOL MAINTENANCE	6,000.00	0.00	4,309.04	0.00	1,690.96	28
100-254-470-0000-02 OPERATIONS & MAINTENANCE EN	128,000.00	0.00	111,543.86	0.00	16,456.14	13
100-266-340-0000-02 PHONE SERVICE MIDDLE	4,500.00	1,323.20	1,323.20	0.00	3,176.80	71

FY 2019-2020

# McCORMICK COUNTY SCHOOL DISTRICT BUDGET REPORT BY FUND

CURRENT PERIOD: 06/01/2020 TO 06/30/2020

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
100 GENERAL FUND (continued)						
100-271-110-0000-02 ATHLETIC SALARY SUPPLEMENT	0.00	937.50	937.50	0.00	-937.50	0
100-271-395-0000-02 MMS STUDENT INCENTIVES	5,000.00	681.10	4,068.11	0.00	931.89	19
100-271-399-0000-02 MMS STUDENT FIELD TRIPS	0.00	0.00	383.05	0.00	-383.05	0
02 MCCORMICK MIDDLE SCHOOL TOTALS:	1,824,425.77	228,013.31	1,708,915.86	149.04	115,360.87	6
03 MCCORMICK ELEM. SCHOOL						
100-111-110-0000-03 KINDERGARTEN TEACHER SALARY	120,703.25	18,278.72	109,660.12	0.00	11,043.13	9
100-111-115-0000-03 KINDERGARTEN AIDE SALARIES	22,297.00	3,136.84	20,396.57	0.00	1,900.43	9
100-111-120-0000-03 KINDERGARTEN SUBSTITUTE TEACHER	1,000.00	0.00	955.63	0.00	44.37	4
100-111-210-0000-03 INSURANCE	17,737.66	1,008.65	14,528.39	0.00	3,209.27	18
100-111-220-0000-03 RETIREMENT	35,910.10	4,642.68	28,437.83	0.00	7,472.27	21
100-111-230-0000-03 FICA	11,103.27	1,606.83	9,859.70	0.00	1,243.57	11
100-111-270-0000-03 WORK. COMP.	3,221.79	527.12	3,266.01	0.00	-44.22	-1
100-111-410-0000-03 KINDERGARTEN SUPPLIES	3,000.00	0.00	2,070.81	798.07	131.12	4
100-112-110-0000-03 PRIMARY TEACHERS SALARIES	354,581.50	55,879.50	349,633.14	0.00	4,948.36	1
100-112-115-0000-03 PRIMARY TEACHING ASSISTANT	24,047.00	4,093.84	24,563.03	0.00	-516.03	-2
100-112-120-0000-03 PRIMARY SUB TEACHERS SALARIES	4,500.00	0.00	3,506.17	0.00	993.83	22
100-112-210-0000-03 INSURANCE	48,772.58	4,800.86	44,202.39	0.00	4,570.19	9
100-112-220-0000-03 RETIREMENT	79,089.28	15,095.20	85,985.12	0.00	-6,895.84	-9
100-112-230-0000-03 FICA	27,741.08	5,120.69	28,729.16	0.00	-988.08	-4
100-112-270-0000-03 WORKERS COMPENSATION	7,500.76	1,386.76	7,745.84	0.00	-245.08	-3
100-112-410-0000-03 PRIMARY SUPPLIES	3,000.00	1,276.51	3,560.62	0.00	-560.62	-19
100-113-110-0000-03 ELEM TEACHERS SALARIES	544,624.75	92,928.48	549,253.77	0.00	-4,629.02	-1
100-113-120-0000-03 ELEM SUBS	12,000.00	0.00	11,259.29	0.00	740.71	6
100-113-210-0000-03 INSURANCE	79,858.52	5,891.83	69,924.12	0.00	9,934.40	12
100-113-220-0000-03 RETIREMENT	118,782.66	20,267.68	120,461.44	0.00	-1,678.78	-1
100-113-230-0000-03 FICA	41,663.79	6,852.79	41,471.84	0.00	191.95	0
100-113-270-0000-03 WORK. COMP.	10,854.44	1,858.56	11,224.98	0.00	-370.54	-3
100-113-332-0000-03 TEACHER TRAVEL	1,000.00	0.00	1,656.76	0.00	-656.76	-66
100-113-410-0000-03 ELEM SUPPLIES	49,600.00	3,541.14	58,305.30	2,712.05	-11,417.35	-23
100-121-110-0000-03 EMH TEACHERS SALARIES	51,988.00	9,564.16	54,324.55	0.00	-2,336.55	-4
100-121-120-0000-03 EMH SUBSTITUTES	1,600.00	0.00	1,558.00	0.00	42.00	3
100-121-210-0000-03 INSURANCE	7,250.00	635.48	6,817.86	0.00	432.14	6
100-121-220-0000-03 RETIREMENT	11,338.58	2,085.96	12,088.68	0.00	-750.10	-7
100-121-230-0000-03 FICA	3,977.08	705.04	4,129.75	0.00	-152.67	-4
100-121-270-0000-03 WORK. COMP.	1,000.00	191.28	1,118.08	0.00	-118.08	-12
100-122-110-0000-03 TMH SALARY	750.00	128.12	759.54	0.00	-9.54	-1
100-122-210-0000-03 INSURANCE	500.00	0.27	18.92	0.00	481.08	96
100-122-220-0000-03 RETIREMENT	500.00	27.96	165.40	0.00	334.60	67
100-122-230-0000-03 FICA	100.00	9.80	58.11	0.00	41.89	42
100-122-270-0000-03 WORKERS COMPENSATION	100.00	2.56	15.18	0.00	84.82	85
100-123-210-0000-03 INSURANCE	100.00	0.00	8.11	0.00	91.89	92
100-127-110-0000-03 LD TEACHER	59,830.00	9,509.04	58,463.76	0.00	1,366.24	2
100-127-115-0000-03 LD TA	18,558.20	3,085.04	18,510.24	0.00	47.96	0
100-127-120-0000-03 LD SUBS SALARIES	500.00	0.00	610.00	0.00	-110.00	-22
100-127-210-0000-03 INSURANCE	18,731.06	777.29	10,542.89	0.00	8,188.17	44
100-127-220-0000-03 RETIREMENT	8,546.78	2,746.76	16,850.66	0.00	-8,303.88	-97
100-127-230-0000-03 FICA	5,453.13	926.24	5,739.85	0.00	-286.72	-5

FY 2019-2020

# McCORMICK COUNTY SCHOOL DISTRICT BUDGET REPORT BY FUND

CURRENT PERIOD: 06/01/2020 TO 06/30/2020

ACCOUNT	BUDGETED EXPENDITURE	CURRENT EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMBRANCE	REMAINING BALANCE	PCT
100 GENERAL FUND (continued)						
100-127-270-0000-03 WORK. COMP.	1,562.52	251.88	1,557.83	0.00	4.69	0
100-137-110-0000-03 SALARY	0.00	0.04	0.04	0.00	-0.04	0
100-137-210-0000-03 INSURANCE	0.00	743.04	743.04	0.00	-743.04	0
100-137-220-0000-03 RETIREMENT	0.00	1,189.60	1,189.60	0.00	-1,189.60	0
100-137-230-0000-03 SOCI SECUR	0.00	382.50	382.50	0.00	-382.50	0
100-137-270-0000-03 WORK COMP	0.00	109.12	109.12	0.00	-109.12	0
100-139-210-0000-03 INSURANCE	1,100.00	0.00	1,063.07	0.00	36.93	3
100-139-230-0000-03 FICA	700.00	0.00	672.54	0.00	27.46	4
100-139-270-0000-03 WORK. COMP.	200.00	0.00	190.96	0.00	9.04	5
100-145-110-0000-03 HOMBOWN ELEMENTARY	2,100.00	0.00	2,280.00	0.00	-180.00	-9
100-145-220-0000-03 HB RETIREMENT	500.00	0.00	497.27	0.00	2.73	1
100-145-230-0000-03 HB FICA	200.00	0.00	169.86	0.00	30.14	15
100-145-270-0000-03 HB WORKERS COMPENSATION	100.00	0.00	45.60	0.00	54.40	54
100-147-115-0000-03 CDEPP TA SALARY	0.00	9,872.51	9,872.51	0.00	-9,872.51	0
100-147-120-0000-03 SUBSTITUTÉ SALARY	350.00	0.00	335.00	0.00	15.00	4
100-147-210-0000-03 INSURANCE	0.00	3,660.57	3,660.57	0.00	-3,660.57	0
100-147-220-0000-03 RETIREMENT	0.00	5,293.40	5,293.40	0.00	-5,293.40	0
100-147-410-0000-03 CDEPP SUPPLIES	0.00	0.00	144.00	0.00	-144.00	0
100-161-110-0000-03 SALARY	2,000.00	320.24	1,985.43	0.00	14.57	1
100-161-115-0000-03 TEACH ASSIST SALARY	2,056.70	342.80	2,056.80	0.00	-0.10	0
100-161-210-0000-03 INSURANCE	701.17	42.64	543.81	0.00	157.36	22
100-161-220-0000-03 RETIREMENT	948.57	144.60	880.34	0.00	68.23	7
100-161-230-0000-03 FICA	307.34	49.19	300.75	0.00	6.59	2
100-161-270-0000-03 WORKERS COMPENSATION	124.89	13.24	80.73	0.00	44.16	35
100-188-115-0000-03 HOME VISITOR SALARY	4,000.00	0.00	3,729.34	0.00	270.66	7
100-188-210-0000-03 INSURANCE	750.00	0.00	746.98	0.00	3.02	0
100-188-220-0000-03 RETIREMENT	900.00	0.00	808.16	0.00	91.84	10
100-188-230-0000-03 FICA	250.00	0.00	236.98	0.00	13.02	5
100-188-270-0000-03 WORKER'S COMPENSATION	150.00	0.00	134.58	0.00	15.42	10
100-212-110-0000-03 GUIDANCE COUNSELOR SALARIES	54,724.00	9,120.68	54,724.08	0.00	-0.08	0
100-212-210-0000-03 INSURANCE	250.00	17.02	160.26	0.00	89.74	36
100-212-220-0000-03 RETIREMENT	11,935.30	1,989.24	11,908.07	0.00	27.23	0
100-212-230-0000-03 FICA	4,186.39	691.92	4,156.89	0.00	29.50	1
100-212-270-0000-03 WORK. COMP.	1,100.00	182.40	1,094.40	0.00	5.60	1
100-212-410-0000-03 GUIDANCE SUPPLIES	1,500.00	0.00	1,440.45	0.00	59.55	4
100-213-110-0000-03 NURSE'S SALARY	20,000.00	3,368.82	20,212.62	0.00	-212.62	-1
100-213-210-0000-03 INSURANCE	3,000.00	2,750.07	4,972.85	0.00	-1,972.85	-66
100-213-220-0000-03 RETIREMENT	4,500.00	734.72	4,408.33	0.00	91.67	2
100-213-230-0000-03 FICA	1,500.00	245.20	1,470.81	0.00	29.19	2
100-213-270-0000-03 WORKERS COMPENSATION	500.00	67.36	404.19	0.00	95.81	19
100-222-110-0000-03 ED MEDIA SALARIES	32,988.00	5,498.00	32,988.00	0.00	0.00	0
100-222-210-0000-03 INSURANCE	125.00	8.51	100.35	0.00	24.65	20
100-222-220-0000-03 RETIREMENT	7,194.68	1,199.12	7,178.22	0.00	16.46	0
100-222-230-0000-03 FICA	2,523.58	420.60	2,523.59	0.00	-0.01	0
100-222-270-0000-03 WORKERS COMPENSATION	650.00	109.96	659.76	0.00	-9.76	-2
100-222-332-0000-03 MEDIA TRAVEL	0.00	0.00	403.87	0.00	-403.87	0
100-222-430-0000-03 ED MEDIA BOOKS	1,500.00	0.00	1,082.06	0.00	417.94	28
100-222-440-0000-03 ED MEDIA PERIODICALS	1,000.00	0.00	334.80	0.00	665.20	67



**McCORMICK COUNTY SCHOOL DISTRICT  
BUDGET REPORT BY FUND**

FY 2019-2020

CURRENT PERIOD: 06/01/2020 TO 06/30/2020

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
100 GENERAL FUND (continued)						
100-233-111-0000-03 SCHOOL PRINCIPAL SALARIES	136,744.00	16,849.10	136,744.08	0.00	-0.08	0
100-233-111-0001-03 SUPPLEMENT	1,350.00	240.16	1,440.96	0.00	-90.96	-7
100-233-115-0000-03 SCHOOL ADMIN SALARIES SECRET	17,763.00	2,960.48	17,762.88	0.00	0.12	0
100-233-120-0000-03 SCHOOL ADM TEMP SALARIES	500.00	0.00	357.50	0.00	142.50	29
100-233-210-0000-03 INSURANCE	21,273.44	1,071.82	12,787.54	0.00	8,485.90	40
100-233-220-0000-03 RETIREMENT	33,697.98	4,320.46	33,698.32	0.00	-0.34	0
100-233-220-0001-03 RETIREMENT	250.00	52.36	314.17	0.00	-64.17	-26
100-233-230-0000-03 FICA	11,819.79	1,458.68	11,484.34	0.00	335.45	3
100-233-230-0001-03 FICA	100.00	17.80	107.08	0.00	-7.08	-7
100-233-270-0000-03 WORKERS COMPENSATION	2,791.88	396.20	3,097.39	0.00	-305.51	-11
100-233-270-0001-03 WORKER'S COMP	100.00	4.80	28.80	0.00	71.20	71
100-254-110-0000-03 OPER & MAINT JANITORS & MAID	92,000.00	4,666.68	72,751.34	0.00	19,248.66	21
100-254-210-0000-03 INSURANCE	22,000.00	1,237.96	13,818.28	0.00	8,181.72	37
100-254-220-0000-03 RETIREMENT	20,000.00	1,017.80	14,050.19	0.00	5,949.81	30
100-254-230-0000-03 FICA	6,500.00	324.30	5,208.37	0.00	1,291.63	20
100-254-270-0000-03 WORKERS COMPENSATION	5,000.00	189.04	3,242.47	0.00	1,757.53	35
100-254-321-0000-03 OPER & MAINT PUBLIC UTILITY	16,800.00	0.00	8,123.07	0.00	8,676.93	52
100-254-323-0000-03 OPER & MAINT REPAIRS - ELEM	3,000.00	0.00	1,946.44	0.00	1,053.56	35
100-254-325-0000-03 OPER & MAINT RENTALS - ELEM	75,000.00	100.19	61,491.88	0.00	13,508.12	18
100-254-329-0000-03 OPER & MAINT TRASH REMOVAL -	2,000.00	0.00	3,750.18	0.00	-1,750.18	-88
100-254-340-0000-03 OPER & MAINT COMMUNICATIONS	0.00	433.21	4,938.38	0.00	-4,938.38	0
100-254-410-0000-03 ELEMENTARY MAINTENANCE SUP	7,500.00	0.00	4,439.62	0.00	3,060.38	41
100-254-470-0000-03 OPERATIONS & MAINTENANCE EN	129,000.00	0.00	113,233.92	0.00	15,766.08	12
100-266-340-0000-03 PHONE SERVICE ELEMENTARY	6,000.00	1,794.55	1,794.55	0.00	4,205.45	70
100-271-395-0000-03 MES STUDENT INCENTIVES	2,000.00	0.00	1,264.20	0.00	735.80	37
100-271-399-0000-03 MES STUDENT FIELD TRIPS	0.00	0.00	230.91	0.00	-230.91	0
100-350-115-0000-03 CHILDCARE WORKERS	21.60	0.00	19.35	0.00	2.25	10
100-350-220-0000-03 RETIREMENT	12.41	0.00	4.22	0.00	8.19	66
100-350-230-0000-03 FICA	2.15	0.00	1.40	0.00	0.75	35
100-350-270-0000-03 WORKMENS COMP	1.00	0.00	0.26	0.00	0.74	74
03 MCCORMICK ELEM. SCHOOL TOTALS:	2,594,817.65	364,544.26	2,510,504.11	3,510.12	80,803.42	3
05 COMPLEX-ELEM/MIDDLE/HIGH						
100-254-120-0000-05 SUBSTITUTE CUSTODIANS	0.00	4,551.73	8,818.03	0.00	-8,818.03	0
100-254-130-0000-05 COMPLEX CUSTODIAL OVERTIME	0.00	570.00	570.00	0.00	-570.00	0
100-254-220-0000-05 RETIREMENT	0.00	639.67	1,149.59	0.00	-1,149.59	0
100-254-230-0000-05 FICA	0.00	390.54	716.91	0.00	-716.91	0
100-254-270-0000-05 WORKERS COMPENSATION	0.00	259.98	479.69	0.00	-479.69	0
100-254-321-0000-05 OPER & MAINT PUBLIC UTILITY	0.00	2,415.84	2,455.46	0.00	-2,455.46	0
100-254-325-0000-05 OPER & MAINT SERVICE CONTRAC	0.00	6,805.83	31,510.25	0.00	-31,510.25	0
100-254-410-0000-05 COMPLEX OPERATIONS/MAINT SU	0.00	1,794.46	1,794.46	0.00	-1,794.46	0
100-254-410-1000-05 CUSTODIAL SUPPLIES COMPLEX-E	0.00	1,850.23	8,459.96	0.00	-8,459.96	0
100-254-470-0000-05 OPERATIONS & MAINTENANCE EN	0.00	22,500.21	47,192.92	0.00	-47,192.92	0
100-258-110-0000-05 COMPLEX SECURITY SALARY	0.00	825.00	825.00	0.00	-825.00	0
100-258-220-0000-05 RETIREMENT	0.60	166.83	166.83	0.00	-166.23	-27,705
100-258-230-0000-05 FICA	0.00	63.11	63.11	0.00	-63.11	0
100-258-270-0000-05 WORKERS COMPENSATION	0.00	36.19	36.19	0.00	-36.19	0
05 COMPLEX-ELEM/MIDDLE/HIGH TOTALS:	0.60	42,869.62	104,238.40	0.00	-104,237.80	372,967

FY 2019-2020

# McCORMICK COUNTY SCHOOL DISTRICT BUDGET REPORT BY FUND

CURRENT PERIOD: 06/01/2020 TO 06/30/2020

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
100 GENERAL FUND (continued)						
10 DISTRICT OFFICE						
100-211-110-0000-10 ATTENDANCE DISTRICT	28,000.00	4,419.32	26,909.70	0.00	1,090.30	4
100-211-210-0000-10 ATTENDANCE & SOC HEALTH INS	6,000.00	419.72	4,903.40	0.00	1,096.60	18
100-211-220-0000-10 ATTENDANCE & SOC RETIREMENT	6,000.00	963.84	5,783.04	0.00	216.96	4
100-211-230-0000-10 ATTENDANCE & SOC FICA	2,500.00	338.08	2,058.60	0.00	441.40	18
100-211-270-0000-10 ATTENDANCE WORKMENS COMP	750.00	88.40	530.40	0.00	219.60	29
100-213-410-0000-10 HEALTH SERV SUPPLIES	0.00	0.00	0.00	406.60	-406.60	0
100-221-110-0000-10 IMPROV OF INSTR SALARY	118,427.00	7,964.00	98,425.36	0.00	20,001.64	17
100-221-210-0000-10 IMPROV OF INSTR HEALTH INS	10,636.72	821.20	8,427.49	0.00	2,209.23	21
100-221-220-0000-10 IMPROV OF INSTR RETIREMENT	25,828.93	2,983.28	25,828.76	0.00	0.17	0
100-221-230-0000-10 IMPROV OF INSTR FICA	9,059.67	1,025.23	7,327.91	0.00	1,731.76	19
100-221-270-0000-10 IMPROV OF INSTR WORKMENS CO	2,453.33	273.52	2,368.33	0.00	85.00	3
100-221-410-0000-10 CURRICULUM SUPPLIES	0.00	421.20	421.20	0.00	-421.20	0
100-223-395-0000-10 PROFESSIONAL SERVICES	2,000.00	0.00	1,044.45	0.00	955.55	48
100-223-410-0000-10 SUPPLIES	0.00	0.00	3,521.19	0.00	-3,521.19	0
100-224-110-0000-10 IMPROVEMENT OF INSTRUCTION	68,671.40	7,850.42	68,671.32	0.00	0.08	0
100-224-210-0000-10 INSURANCE	6,429.69	571.57	6,841.34	0.00	-411.65	-6
100-224-220-0000-10 RETIREMENT	14,977.23	1,712.16	14,962.38	0.00	14.85	0
100-224-230-0000-10 FICA	5,253.36	582.06	5,088.20	0.00	165.16	3
100-224-270-0000-10 WORKER'S COMP	1,319.32	157.02	1,373.43	0.00	-54.11	-4
100-224-410-0000-10 IMPROV INSTRUCTION SUPPLIES	2,000.00	65.33	1,267.56	0.00	732.44	37
100-231-115-0000-10 BOARD SECRETARY SALARY	1,000.00	0.00	785.35	0.00	214.65	21
100-231-220-0000-10 RETIREMENT BOARD SECRETARY	250.00	0.00	171.28	0.00	78.72	31
100-231-230-0000-10 FICA BOARD SECRETARY	100.00	0.00	59.62	0.00	40.38	40
100-231-260-0000-10 BOE UNEMPLOYMENT COMP TAX	19,600.00	0.00	19,566.58	0.00	33.42	0
100-231-270-0000-10 WORK COMP BOARD SECRETARY	100.00	0.00	14.91	0.00	85.09	85
100-231-290-0000-10 OTHER EMPLOYEE BENEFIT	1,500.00	0.00	2,088.00	0.00	-588.00	-39
100-231-315-0001-10 BOARD OF ED SACS	4,800.00	0.00	4,800.00	0.00	0.00	0
100-231-318-0000-10 BOE AUDITOR SERVICES	29,850.00	7,000.00	36,850.00	0.00	-7,000.00	-23
100-231-319-0000-10 LEGAL & OTHER PROF/TECH SERV	30,000.00	9,267.38	41,248.91	0.00	-11,248.91	-37
100-231-332-0000-10 BOARD OF ED TRAVEL	16,000.00	-2,210.23	14,226.98	0.00	1,773.02	11
100-231-390-0000-10 BOE TRUSTEE'S PER DIEM	10,000.00	1,200.00	11,575.00	0.00	-1,575.00	-16
100-231-395-0000-10 BOE OTHER PROF & TECH SERV.	3,900.00	0.00	3,884.68	0.00	15.32	0
100-231-395-0099-10 SUPT SEARCH EXPENSES	20,000.00	0.00	13,167.46	0.00	6,832.54	34
100-231-399-0000-10 STUDENT INSURANCE	11,100.00	0.00	11,002.50	0.00	97.50	1
100-231-410-0000-10 BOARD OF ED SUPPLIES	100.00	0.00	33.88	0.00	66.12	66
100-231-640-0000-10 BOE DUES & FEES	10,000.00	0.00	9,822.50	0.00	177.50	2
100-232-110-0000-10 OFFICE OF SUPT SALARY	20,000.00	10,833.34	28,166.84	0.00	-8,166.84	-41
100-232-140-0000-10 VACATION PAY	5,000.00	0.00	3,529.91	0.00	1,470.09	29
100-232-210-0000-10 OS INSURANCE	100.00	811.16	1,622.32	0.00	-1,522.32	-1,522
100-232-220-0000-10 OS RETIREMENT	4,000.00	2,362.76	6,143.20	0.00	-2,143.20	-54
100-232-230-0000-10 OS FICA	1,500.00	803.54	2,104.36	0.00	-604.36	-40
100-232-270-0000-10 OS WORKMENS COMP	500.00	216.66	563.33	0.00	-63.33	-13
100-232-315-0000-10 PROFESSIONAL SERVICES	135,000.00	10,416.66	124,999.92	0.00	10,000.08	7
100-232-332-0000-10 OFFICE OF SUPT TRAVEL	20,000.00	5,609.40	22,510.87	0.00	-2,510.87	-13
100-232-399-0000-10 OTHER PURCHASE SERVICE	0.00	1,981.00	1,981.00	0.00	-1,981.00	0
100-232-410-0000-10 OS SUPPLIES	32,730.00	26,371.19	57,462.58	103.28	-24,835.86	-76

FY 2019-2020

# McCORMICK COUNTY SCHOOL DISTRICT BUDGET REPORT BY FUND

CURRENT PERIOD: 06/01/2020 TO 06/30/2020

ACCOUNT	BUDGETED EXPENDITURE	CURRENT EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMBRANCE	REMAINING BALANCE	PCT
100 GENERAL FUND (continued)						
100-232-640-0000-10 SUPT OFF DUES & FEES	5,000.00	500.00	4,179.85	0.00	820.15	16
100-252-110-0000-10 FINANCE & FISCAL SERV SALARIE	50,274.00	4,189.50	50,274.00	0.00	0.00	0
100-252-210-0000-10 FISCAL SERVICES INSURANCE	7,250.00	635.08	7,620.92	0.00	-370.92	-5
100-252-220-0000-10 FISCAL SERVICES RETIREMENT	11,964.76	913.72	10,964.64	0.00	1,000.12	8
100-252-230-0000-10 FISCAL SERVICES FICA	3,845.96	303.40	3,650.08	0.00	195.88	5
100-252-270-0000-10 FISCAL SERVICES WORKMENS COI	1,000.00	83.80	1,005.60	0.00	-5.60	-1
100-252-312-0000-10 CONSULTANT	50,000.00	7,277.13	46,423.23	1,800.00	1,776.77	4
100-252-332-0000-10 FISCAL SERVICES TRAVEL	3,000.00	0.00	2,973.29	0.00	26.71	1
100-252-345-0000-10 SOFTWARE	32,000.00	0.00	31,276.18	0.00	723.82	2
100-252-410-0000-10 FISCAL SERVICES SUPPLIES - AP	7,500.00	356.34	6,509.48	0.00	990.52	13
100-252-640-0000-10 FISCAL SERVICES DUES & FEES	1,500.00	0.00	823.08	0.00	676.92	45
100-252-690-0000-10 FISCAL OTHER FEES	15,000.00	56,326.22	70,199.34	0.00	-55,199.34	-368
100-254-110-0000-10 OP/MNT MNT MEN CUSTODIAL ST/	47,583.00	3,729.68	45,763.29	0.00	1,819.71	4
100-254-120-0000-10 TEMPORARY MAINTENANCE SAL/	0.00	1,809.55	1,809.55	0.00	-1,809.55	0
100-254-130-0000-10 MAINTENANCE OVERTIME	6,900.00	820.00	7,319.28	0.00	-419.28	-6
100-254-140-0000-10 VACATION PAY OUT	1,100.00	0.00	1,095.93	0.00	4.07	0
100-254-210-0000-10 OPER & MAINT INSURANCE	8,301.76	482.68	5,788.62	0.00	2,513.14	30
100-254-220-0000-10 OPER & MAINT RETIREMENT	8,810.63	1,143.54	10,637.65	0.00	-1,827.02	-21
100-254-230-0000-10 OPER & MAINT FICA	3,441.20	473.98	4,152.50	0.00	-711.30	-21
100-254-270-0000-10 OPER & MAINT WORKMENS COMP	2,209.39	302.02	2,409.40	0.00	-200.01	-9
100-254-321-0000-10 OPER & MAINT PUBLIC UTILITY	5,000.00	86.08	1,513.25	0.00	3,486.75	70
100-254-323-0000-10 OPER & MAINT REPAIRS	4,000.00	20,602.91	54,046.40	0.00	-50,046.40	-1,251
100-254-323-9999-10 COPIER MAINTENANCE	20,000.00	9,097.45	28,043.54	0.00	-8,043.54	-40
100-254-324-0000-10 OPER & MAINT PROPERTY INS - DI	86,000.00	7,089.67	95,927.00	0.00	-9,927.00	-12
100-254-325-0000-10 OPER & MAINT SERVICE CONTRAC	50,000.00	2,874.84	48,399.67	4,452.00	-2,851.67	-6
100-254-329-0000-10 OPER & MAINT TRASH REMOVAL -	0.00	2,070.50	2,070.50	0.00	-2,070.50	0
100-254-332-0000-10 OPER & MAINT TRAVEL	700.00	0.00	87.00	0.00	613.00	88
100-254-340-0000-10 OPER & MAINT COMMUNICATIONS	25,000.00	2,170.76	29,137.24	0.00	-4,137.24	-17
100-254-345-0000-10 SOFTWARE	0.00	5,403.52	5,403.52	0.00	-5,403.52	0
100-254-410-0000-10 OPER & MAINT SUPPLIES	20,000.00	87,759.68	101,371.38	5,757.04	-87,128.42	-436
100-254-410-1000-10 CUSTODIAL SUPPLIES DO	1,500.00	114.84	1,285.10	0.00	214.90	14
100-254-470-0000-10 OPER & MAINT ENERGY	30,000.00	607.12	17,426.69	0.00	12,573.31	42
100-254-550-0000-10 TRACTOR/VAN MAINTENANCE	63,000.00	0.00	62,425.87	0.00	574.13	1
100-254-690-0000-10 OPER & MAINT OTHER	100.00	0.00	27.30	0.00	72.70	73
100-255-110-0000-10 PUPIL TRANS BUS DRIVERS	246,411.00	23,094.27	238,044.48	0.00	8,366.52	3
100-255-120-0255-10 BUS MONITORS	73,549.00	5,775.59	64,077.76	0.00	9,471.24	13
100-255-130-0000-10 BUS DRIVER OVERTIME PAY	27,000.00	0.00	7,042.05	0.00	19,957.95	74
100-255-130-0255-10 BUS MONITOR OVERTIME	7,500.00	0.00	3,668.94	0.00	3,831.06	51
100-255-210-0000-10 PUPIL TRANS INSURANCE	1,051.76	62.96	755.52	0.00	296.24	28
100-255-220-0000-10 PUPIL TRANS RETIREMENT	59,630.94	3,176.54	30,788.35	0.00	28,842.59	48
100-255-220-0255-10 RETIREMENT	17,676.79	709.69	8,364.93	0.00	9,311.86	53
100-255-230-0000-10 PUPIL TRANS FICA	20,915.94	1,696.90	18,487.91	0.00	2,428.03	12
100-255-230-0255-10 FICA	6,200.25	436.58	5,116.96	0.00	1,083.29	17
100-255-270-0000-10 PUPIL TRANS WORKMENS COMP	10,334.58	1,002.82	11,143.28	0.00	-808.70	-8
100-255-270-0255-10 WORKER'S COMPENSATION	1,620.98	162.66	1,809.19	0.00	-188.21	-12
100-255-319-0000-10 PUPIL TRANS.BUS DRIVER DRUG T	2,000.00	273.00	1,150.49	0.00	849.51	42
100-255-323-0000-10 INSPECTION/REPAIRS TO BUSES	7,000.00	0.00	2,808.18	0.00	4,191.82	60
100-255-332-0001-10 BUS DR TRAVEL REIMBURSEMENT	0.00	0.00	4,739.13	0.00	-4,739.13	0

FY 2019-2020

# McCORMICK COUNTY SCHOOL DISTRICT BUDGET REPORT BY FUND

CURRENT PERIOD: 06/01/2020 TO 06/30/2020

ACCOUNT	BUDGETED EXPENDITURE	CURRENT EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMBRANCE	REMAINING BALANCE	PCT
100 GENERAL FUND (continued)						
100-256-210-0000-10 INSURANCE BC/BS	4,908.20	11,839.58	11,839.58	0.00	-6,931.38	-141
100-256-220-0000-10 FOOD SERV RETIRE	8,528.15	0.00	0.00	0.00	8,528.15	100
100-256-230-0000-10 FOOD SERV FICA	2,991.30	0.00	0.00	0.00	2,991.30	100
100-256-270-0000-10 FOOD SERV WORKMENS COMP	473.13	0.00	0.00	0.00	473.13	100
100-263-332-0000-10 INFORMATION SERVICES TRAVEL	1,000.00	0.00	1,166.11	0.00	-166.11	-17
100-263-345-3000-10 PR TECHNOLOGY MAINTENANCE	7,500.00	0.00	6,645.99	7,080.00	-6,225.99	-83
100-264-115-0000-10 HR ADMIN ASSIST	43,179.00	3,598.26	43,179.12	0.00	-0.12	0
100-264-210-0000-10 INSURANCE	10,250.00	419.72	9,377.88	0.00	872.12	9
100-264-220-0000-10 RETIREMENT	9,417.34	784.78	9,417.36	0.00	-0.02	0
100-264-230-0000-10 FICA	3,303.19	271.00	3,270.71	0.00	32.48	1
100-264-270-0000-10 WORKERS COMPENSATION	1,000.00	71.96	863.52	0.00	136.48	14
100-264-314-0000-10 STAFF SERVICES	14,000.00	6,225.00	19,996.00	0.00	-5,996.00	-43
100-264-332-0000-10 PERSONNEL TRAVEL	3,700.00	0.00	3,588.64	0.00	111.36	3
100-264-395-0000-10 SLED CHECKS	500.00	8.00	8.00	0.00	492.00	98
100-264-395-0001-10 SLED CHECK PAYMENTS	0.00	0.00	-208.00	0.00	208.00	0
100-264-410-0000-10 HUMAN RESOURCES SUPPLIES	3,000.00	30.96	2,927.24	0.00	72.76	2
100-264-640-0000-10 HUMAN RES DUES & FEES	1,000.00	0.00	500.00	0.00	500.00	50
100-266-110-0000-10 TECHNOLOGY SALARIES	74,000.00	13,899.08	90,872.40	0.00	-16,872.40	-23
100-266-210-0000-10 INSURANCE	10,000.00	1,234.42	11,007.68	0.00	-1,007.68	-10
100-266-220-0000-10 RETIREMENT	15,000.00	3,031.37	19,819.20	0.00	-4,819.20	-32
100-266-230-0000-10 FICA	6,500.00	1,063.27	6,951.69	0.00	-451.69	-7
100-266-270-0000-10 WORKERS COMPENSATION	2,000.00	260.37	1,778.62	0.00	221.38	11
100-266-332-0000-10 TECHNOLOGY SERVICES TRAVEL	100.00	0.00	25.00	0.00	75.00	75
100-266-340-0000-10 PHONE SERVICE DISTRICT	10,000.00	556.69	1,047.40	0.00	8,952.60	90
100-266-345-0000-10 PURCHASED SERVICE TECH -LICEI	25,000.00	0.00	22,800.21	0.00	2,199.79	9
100-266-395-0000-10 DATA PROCESSING SERVICES	60,000.00	2,777.53	64,404.29	16,474.00	-20,878.29	-35
100-266-410-0000-10 DATA PROCESSING SUPPLIES	69,161.23	-40,500.00	32,815.22	6,300.00	30,046.01	43
100-266-445-0000-10 DATA PROCESSING TECH SUPPLIES	0.00	-90,102.34	50,315.98	0.00	-50,315.98	0
100-266-545-0000-10 ERATE/EQUIPMENT/MATERIALS	0.00	0.00	26,305.85	4,472.81	-30,778.66	0
100-271-110-0000-10 AD & ACTIVITIES' DIRECTOR SALA	0.00	1,230.00	1,230.00	0.00	-1,230.00	0
100-271-220-0000-10 RETIREMENT	448.00	415.49	415.49	0.00	32.51	7
100-271-230-0000-10 FICA	120.00	142.94	142.94	0.00	-22.94	-19
100-271-270-0000-10 WORKERS COMP	100.00	76.69	76.69	0.00	23.31	23
100-271-410-0000-10 SUPPLIES	0.00	4,490.76	4,490.76	0.00	-4,490.76	0
100-412-720-0000-10 PAYMENTS TO OTHER GOVT UNIT	0.00	713.80	713.80	0.00	-713.80	0
100-421-710-0000-10 TRANSFER TO SPECIAL FUNDS	100,000.00	0.00	73,584.59	0.00	26,415.41	26
100-425-710-0000-10 TRANSFER TO FOOD SERVICE	75,000.00	0.00	0.00	0.00	75,000.00	100
10 DISTRICT OFFICE TOTALS:	2,302,488.13	281,473.56	2,385,543.54	46,845.73	-129,901.14	-6
16 ALTERNATIVE SCHOOL						
100-115-210-0000-16 INSURANCE	0.00	17.02	34.04	0.00	-34.04	0
16 ALTERNATIVE SCHOOL TOTALS:	0.00	17.02	34.04	0.00	-34.04	0
100 GENERAL FUND TOTALS:	9,506,000.00	1,273,352.70	9,340,507.39	71,253.43	94,239.18	1
	9,506,000.00	1,273,352.70	9,340,507.39	71,253.43	94,239.18	1

FY 2019-2020

# McCORMICK COUNTY SCHOOL DISTRICT BUDGET REPORT BY FUND

CURRENT PERIOD: 06/01/2020 TO 06/30/2020

ACCOUNT	BUDGETED REVENUE	CURRENT REVENUE	YEAR TO DATE REVENUE	ENCUMBRANCE	REMAINING BALANCE	PCT
<b>100 GENERAL FUND</b>						
<b>001</b>						
100-001-210-0000-00 AD VALOREM TAXES	3,346,900.00	150,740.19	3,542,854.18	0.00	-195,954.18	-6
100-001-280-0000-00 REVENUE IN LIEU OF TAXES (NFS)	252,100.00	0.00	60,178.18	0.00	191,921.82	76
100-001-510-0000-00 INTEREST ON INVESTMENTS	1,000.00	0.00	3.33	0.00	996.67	100
100-001-910-0000-00 RENTALS	0.00	0.00	9,266.72	0.00	-9,266.72	0
100-001-990-0000-00 MISCELLANEOUS	0.00	1,977.15	9,636.45	0.00	-9,636.45	0
100-001-995-0000-00 LAPTOPS	0.00	0.00	195.00	0.00	-195.00	0
100-001-999-0000-00 MISCELLANEOUS REVENUE	35,000.00	17,900.58	61,096.81	0.00	-26,096.81	-75
001 TOTALS:	3,635,000.00	170,617.92	3,683,230.67	0.00	-48,230.67	-1
<b>003</b>						
100-003-131-0000-00 HANDICAP BUS AIDES	0.00	14,273.81	14,273.81	0.00	-14,273.81	0
100-003-160-0000-00 BUS DRIVERS SALARY	108,395.00	51,225.49	150,587.59	0.00	-42,192.59	-39
100-003-162-0000-00 BUS DRIVER W/C	7,867.00	0.00	7,867.21	0.00	-0.21	0
100-003-180-0000-00 FRINGE BENEFITS EMPLOYER CO	474,214.00	29,382.49	408,496.00	0.00	65,718.00	14
100-003-181-0000-00 RETIREE INSURANCE	328,285.00	16,210.97	261,408.71	0.00	66,876.29	20
100-003-186-0000-00 STATE AID TO CLASSROOMS-TEAC	160,168.00	28,157.47	156,360.89	0.00	3,807.11	2
100-003-300-0000-00 EFA	1,010,561.00	0.00	0.00	0.00	1,010,561.00	100
100-003-311-0000-00 KINDERGARTEN	0.00	6,276.75	42,556.86	0.00	-42,556.86	0
100-003-312-0000-00 PRIMARY	0.00	10,039.42	98,745.14	0.00	-98,745.14	0
100-003-313-0000-00 ELEMENTARY	0.00	25,102.57	239,344.93	0.00	-239,344.93	0
100-003-314-0000-00 HIGH	0.00	12,529.37	112,841.27	0.00	-112,841.27	0
100-003-315-0000-00 TMH	0.00	687.33	6,320.02	0.00	-6,320.02	0
100-003-316-0000-00 SPEECH HC	0.00	4,313.80	34,842.72	0.00	-34,842.72	0
100-003-317-0000-00 HOMEBOUND	0.00	-23.74	0.00	0.00	0.00	0
100-003-321-0000-00 EH	0.00	-46.92	1,662.62	0.00	-1,662.62	0
100-003-322-0000-00 EMH	0.00	1,166.11	8,984.34	0.00	-8,984.34	0
100-003-323-0000-00 LD	0.00	15,508.17	119,367.82	0.00	-119,367.82	0
100-003-326-0000-00 OH	0.00	236.41	2,106.67	0.00	-2,106.67	0
100-003-327-0000-00 VOCATIONAL	0.00	3,117.04	70,150.15	0.00	-70,150.15	0
100-003-331-0000-00 AUTISM	0.00	37.98	14,168.41	0.00	-14,168.41	0
100-003-332-0000-00 HIGH ACHIEVING	0.00	662.13	3,077.40	0.00	-3,077.40	0
100-003-334-0000-00 LIMITED ENGLISH PROFICIENCY	0.00	22.68	247.84	0.00	-247.84	0
100-003-351-0000-00 ACADEMIC ASSISTANCE	0.00	5,213.79	50,456.89	0.00	-50,456.89	0
100-003-352-0000-00 PUPILS IN POVERTY	0.00	30,724.84	126,224.84	0.00	-126,224.84	0
100-003-353-0000-00 DUAL	0.00	123.73	4,884.59	0.00	-4,884.59	0
100-003-810-0000-00 PROPERTY TAX RELIEF	404,119.00	0.00	404,118.87	0.00	0.13	0
100-003-820-0000-00 HOMESTEAD EXEMPTION	366,391.00	0.00	269,832.16	0.00	96,558.84	26
100-003-825-0000-00 PROPERT TAX RELIEF (TIER 3)	2,500,000.00	252,025.75	2,252,025.75	0.00	247,974.25	10
100-003-830-0000-00 MERCHANTS INVENTORY	6,000.00	0.00	6,077.25	0.00	-77.25	-1
100-003-840-0000-00 MANUFACTURER TAX EXEMPT	30,000.00	38,984.06	38,984.06	0.00	-8,984.06	-30
100-003-890-0000-00 OTHER STATE PROPERTY TAX REV	85,000.00	273,484.73	329,665.26	0.00	-244,665.26	-288
100-003-990-0000-00 OTHER STATE REVENUE	25,000.00	0.00	0.00	0.00	25,000.00	100
100-003-993-0000-00 PEBA RETIREMENT CREDIT	65,000.00	0.00	60,321.33	0.00	4,678.67	7
003 TOTALS:	5,571,000.00	819,436.23	5,296,001.40	0.00	274,998.60	5
<b>004</b>						
100-004-999-0000-00 OTHER FEDERAL SOURCES	0.00	5,834.94	65,133.93	0.00	-65,133.93	0

FY 2019-2020

McCORMICK COUNTY SCHOOL DISTRICT  
BUDGET REPORT BY FUND

CURRENT PERIOD: 06/01/2020 TO 06/30/2020

<u>ACCOUNT</u>	<u>BUDGETED REVENUE</u>	<u>CURRENT REVENUE</u>	<u>YEAR TO DATE REVENUE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
100 GENERAL FUND (continued)						
100-004-999-0004-00 JROTC	25,000.00	0.00	0.00	0.00	25,000.00	100
004 TOTALS:	25,000.00	5,834.94	65,133.93	0.00	-40,133.93	-161
005						
100-005-230-0000-00 TRANS FROM SPEC REV EIA FUND:	275,000.00	45,056.80	216,753.48	0.00	58,246.52	21
100-005-280-0000-00 TRANS FOR INDIRECT COST	0.00	27,418.31	57,475.82	0.00	-57,475.82	0
005 TOTALS:	275,000.00	72,475.11	274,229.30	0.00	770.70	0
100 GENERAL FUND TOTALS:	9,506,000.00	1,068,364.20	9,318,595.30	0.00	187,404.70	2
	<u>9,506,000.00</u>	<u>1,068,364.20</u>	<u>9,318,595.30</u>	<u>0.00</u>	<u>187,404.70</u>	<u>2</u>

## STUDENT ATTENDANCE

Code **JE-R** Issued **MODEL/20**

State law requires all children of compulsory attendance age to regularly attend school. Regular attendance is necessary if students are to make the desired and expected academic progress. Therefore, the board authorizes the administration to implement procedures to ensure student attendance is maintained during the pandemic (COVID-19), ensuring that absences are recorded, and truancy is reported in accordance with policy JH, *Student Absences and Excuses*.

### Onsite Attendance

Attendance is determined by whether a student is physically present in a classroom on school grounds or school property. Staff members will take attendance following the normal procedures set forth in district policy.

Students who are not sick, but who are required to quarantine or self-isolate will be provided the opportunity to participate in virtual instruction utilizing various instructional strategies as determined by the district. While under quarantine or self-isolation, such students will be subject to the attendance procedures as set forth below for students regularly receiving virtual instruction.

Students who are sick due to COVID-19 will be considered lawfully absent in accordance with policy JH. If the illness is prolonged, such students will be eligible for medical homebound instruction as set forth in policy IHBF, *Medical Homebound Instruction*.

### Virtual Attendance

Attendance is determined by whether a student submits work and participates in activities assigned by the teacher. Students who submit work on a timely basis and participate as instructed will be considered present. Students who do not turn in assignments and participate in virtual learning activities as set forth in classroom procedures will be considered absent. Such absences will be processed in accordance with policy JH.

Students who are sick due to COVID-19 will be considered lawfully absent in accordance with policy JH. If the illness is prolonged, such students will be eligible for medical homebound instruction as set forth in policy IHBF.

### Attendance for a Hybrid Schedule

Students participating in a combination of onsite and virtual instruction will be subject to both attendance procedures set forth above. Onsite attendance will be determined by students' physical presence in the classroom and for virtual attendance, students must adhere to the classroom assignment rules established by each teacher to be considered present.

### Truancy

State laws and regulations determining absences and truancy are applicable for both onsite and virtual instruction. Staff members will follow policy JH regarding continued absences and the following guidelines:

- When excessive absences become a pattern, the principal or his/her designee will oversee the development and implementation of a written intervention plan designed to improve student attendance.

## **PAGE 2 - JE-R - STUDENT ATTENDANCE**

- When truancy continues following implementation of a written intervention plan, students will be referred to the family court and parents/legal guardians to the Department of Social Services to address truancy issues as outlined in administrative rule JH.

The district will make every effort to ensure that this administrative rule is applied in a fair and consistent manner.

Issued ^



## **TITLE IX POLICY**

*Code GBAB Issued 8/20*

---

The District, as required by Title IX of the Education amendments of 1972 and its corresponding regulations ("Title IX"), does not discriminate on the basis of sex in its education programs or activities. Title IX prohibits gender-based harassment, which may include acts of verbal, nonverbal, or physical aggression, intimidation, or hostility based on sex even if those acts do not involve conduct of a sexual nature. The District prohibits discrimination and harassment on the basis of sex or gender in all of its programs and activities by its employees, students or third parties.

The District will respond promptly to actual knowledge of sexual harassment in an education program or activity of the District against a person in the United States in a manner that is not deliberately indifferent. The response will treat complainants and respondents equitably.

Any allegations of inappropriate conduct of a sexual nature that fall outside of this policy will be handled consistent with other applicable Board policies, including the Code of Conduct.

### **DEFINITIONS**

#### ***Sexual Harassment***

34 CFR § 106.30(a)

Sexual harassment is conduct on the basis of sex that satisfies one or more of the following:

- An employee of the district conditioning the provision of an aid, benefit, or service of the district on an individual's participation in unwelcome sexual conduct;
- Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity; or
- "sexual assault" as defined in 20 USC 1092(f)(6)(A)(v), "dating violence" as defined in 34 USC 12291(a)(10), "domestic violence" as defined in 34 USC 12291(a)(8), or "stalking" as defined in 34 USC 12291(a)(30).

(Note: use of email, internet or other technologies may constitute "sexual harassment" on a similar basis to use of in-person, postal mail, handwritten or other communications)

#### ***Education program or activity***

34 CFR § 106.44(a)

Includes any locations, events or circumstances over which the district exercised substantial control over both the alleged harasser (respondent) and the context in which the harassment occurred.

***Consent***

An active agreement to participate in sexual contact or penetration. An active agreement is words and/or conduct that communicates a person's willingness to participate in sexual contact or sexual penetration. Consent may not be given in some circumstances based upon incapacitation, force, coercion or age.

***Formal complaint***

34 CFR § 106.30(a)

A document filed by a complainant or signed by the Title IX coordinator alleging sexual harassment against a respondent and requesting that the District investigate the allegation of sexual harassment.

**The factors that a Title IX coordinator may consider when determining whether to sign a complaint include, but are not limited to:**

- Whether there have been other reports of sexual harassment or other relevant misconduct concerning the same Respondent
- Whether or not the incidents occurred while the Respondent was a District student or employee;
- Whether the Respondent threatened further sexual harassment or other misconduct against the Complainant or others;
- Whether the alleged sexual harassment was committed by multiple perpetrators;
- The nature and scope of the alleged sexual harassment including whether the sexual harassment was perpetrated with a weapon;
- The ages and roles of the Complainant and the Respondent;
- Whether the District can pursue the investigation without the participation of the Complainant (e.g., whether there are other available means to obtain relevant evidence of the alleged sexual harassment such as security cameras or physical evidence);
- Whether the report reveals a pattern of perpetration (e.g., perpetration involving illicit use of drugs or alcohol) at a given location or by a particular group.

***Complainant***

An individual who is alleged to be the victim of conduct that could constitute sexual harassment.

A parent or legal guardian who has the legal authority to act on behalf of his or her child may act as the complainant and file a complaint on behalf of his or her child. 34 CFR § 106.6(g).

***Respondent***

An individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

***Days***

Any reference to days means a day on which the District is open.

***Actual Knowledge***

34 CFR § 106.30(a)

Actual knowledge of sexual harassment means notice of sexual harassment or allegations of sexual harassment to the District's Title IX coordinator or *any* District employee.

***Burden of Proof***

The District will use the preponderance of evidence standard to determine responsibility.

**Role of Title IX Coordinator**

34 CFR § 106.8(a)

The District administration will designate a Title IX coordinator. The Board authorizes the Title IX coordinator to coordinate the District's required efforts under the law.

The Title IX coordinator's name or title, email address, office address and telephone number will be posted on the District's website and will be included in any handbook provided to employees, students and parents or legal guardians.

**Notice requirement**

34 CFR § 106.8

In addition to providing notice of the Title IX coordinator's name and contact information, the administration will also provide notice of the District's nondiscrimination policy and grievance procedures, including how to file or report sexual harassment and how the District will respond to applicants for admission and employment, students, and parents or legal guardians.

**Training**

34 CFR § 106.45(b)

The District administration will ensure that Title IX coordinators, investigators, decision makers, and any person who facilitates an informal resolution process, receive training on the definition of sexual harassment, the scope of the District's education program or activity, how to conduct an investigation and grievance process, appeals, and informal resolution processes, and how to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias. The decision makers must also receive training on issues of relevance of questions and evidence. The investigators must also receive training on issues of relevance to create an investigative report

that fairly summarizes relevant evidence. The administration will make training materials used to train Title IX coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process publicly available on the District's website.

### **Reporting Allegations**

34 CFR § 106.8(a)

Any person may report sex discrimination, including sexual harassment, regardless of whether the person is the alleged victim of the reported conduct, in person, by mail, by telephone, or by email.

The report can be made at any time, including during non-business hours, by using the telephone number or email address, or by mail to the office address, listed for the Title IX coordinator.

### **Supportive Measures**

34 CFR § 106.30(a)

The Title IX Coordinator must promptly contact the complainant (alleged victim) to discuss the availability of supportive measures, consider the complainant's wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain the process for filing a formal complaint.

Supportive measures are non-disciplinary, non-punitive, individualized services, offered as appropriate, as reasonably available, and without charge to a complainant or a respondent before or after the filing of a formal complaint, or where no formal complaint has been filed. Confidentiality of supportive measures must be maintained to the extent that maintaining confidentiality would not impair the ability of the District to provide the supportive measures. (Examples may include counseling, course modification, scheduling changes, mutual restrictions on contact between the parties, and increased monitoring or supervision).

The Title IX Coordinator's prompt response (to offer supportive measures) is required regardless of whether a formal complaint is filed.

Supportive measures offered should be documented.

### **Response to a Formal Complaint**

34 CFR § 106.45(b)(1)

The District's grievance process will:

- Treat parties equitably.
- Require an objective evaluation of all relevant evidence, including both inculpatory and exculpatory evidence.
- Require that any person designated as a Title IX coordinator, investigator, decision-maker, or any person designated to facilitate an informal process not have a conflict of interest against complainants or respondents generally or against the particular complainant and respondent. The District will ensure required training is provided

to these individuals.

- Include a presumption that the respondent is not responsible for the alleged conduct until a determination has been made at the conclusion of the grievance process.
- Include reasonably prompt time frames for conclusion of the grievance process.
- Describe or list the possible disciplinary outcomes and remedies that may be implemented following a determination of responsibility. (See Student Code of Conduct [insert Board policy code] and Staff Code of Conduct [insert Board policy code])
- Include the procedures and permissible reasons for appeal by a respondent or a complainant.
- Describe the range of supportive measures available to complainants and respondents.
- Not require, allow or use evidence or questions that constitute or seek legally privileged information, unless the privilege is waived.

#### **Written Notice**

34 CFR § 106.45(b)(2)

Upon receipt of a formal complaint, the District must provide written notice to all known parties in sufficient time to give the respondent time to prepare a response before an initial interview. Written notice must include:

- Notice of grievance process, including any informal resolution process;
- Notice of the allegations, including sufficient detail (i.e., names of known parties, the conduct alleged to be sexual harassment, and the date and location of the alleged conduct, if known) to allow the respondent to prepare a response;
- Statement that the respondent is presumed not responsible for the conduct and that responsibility will be determined at the conclusion of the grievance process;
- Notice of the parties' right to have an advisor (who may be, but is not required to be, an attorney) and to inspect and review evidence; and
- Notice of any provision in the code of conduct that prohibits knowingly making false statements or providing false information in the grievance process.

#### **Dismissal of Complaint**

34 CFR § 106.45(b)(3)

The District administration will investigate the allegations in a formal complaint.

The complaint *must* be dismissed if the allegations:

- would not constitute sexual harassment as defined in § 106.30, even if proved;
- did not occur in the district's education program or activity; or
- did not occur against a person in the United States.

The complaint *may* be dismissed:

- if the complainant notifies the Title IX coordinator in writing at any time that he or she wishes to withdraw the complaint or any allegations in it;
- if the respondent's enrollment or employment ends, or;
- if specific circumstances prevent the District from gathering evidence sufficient to reach a determination.

The District will promptly send written notice of dismissal and reasons for dismissal simultaneously to parties. Such a dismissal does not preclude action under other provisions of the District's code of conduct.

#### **Investigation Process**

34 CFR § 106.45(b)(5)

When investigating a complaint, the investigator will:

- Ensure that the burden of proof and of gathering evidence rests on the District rather than the parties, except that certain treatment records cannot be obtained without voluntary, written consent from the party or parent;
- Provide an equal opportunity for the parties to present witnesses and evidence;
- Not restrict either party's ability to discuss the allegations or gather and present relevant evidence;
- Provide the parties with the same opportunities to have others present during interviews or other related proceedings, including an advisor who may, but is not required to be, an attorney (the District may establish restrictions regarding the extent to which the advisor may participate in the proceedings, as long as the restrictions apply equally to both parties);
- Provide to a party who is invited or expected to attend, written notice of the date, time, participants, purpose and location of any investigative interview or other meeting with enough time to allow the party to prepare to participate;
- Provide both parties and advisors, if any, an equal opportunity to review all evidence that is directly related to the allegations in the formal complaint, including evidence on which the District does not intend to rely and any inculpatory or exculpatory evidence from any source; such evidence must be provided prior to the completion of the final investigation and in time to give the parties at least 10 days to prepare a written response, which the investigator must consider prior to completing the investigation report; and
- Prepare a written investigation report that fairly summarizes the relevant evidence and provide the report to the parties and their advisors, if any, at least 10 days before the decision maker makes a determination of responsibility.

#### **Determination of responsibility by decision maker**

34 CFR § 106.45(b)(7)

After the investigator has sent the investigative report to the parties, and before a determination has been made regarding responsibility, the decision maker will:

- Provide each party 10 days to respond to the investigative report and the opportunity to submit written, relevant questions that the party wants asked of another party or witness;
- Provide each party with the answers to written questions; and
- Provide for limited follow-up questions from each party.

The decision maker, who cannot be the investigator or the Title IX coordinator, will apply the District's preponderance of the evidence standard and issue a written determination of responsibility that:

- Identifies the allegations that potentially constitute sexual harassment;
- Describes the District's procedural steps taken from the receipt of the complaint through the determination;
- Includes findings of fact supporting the determination;
- Includes conclusions regarding the application of the District's code of conduct to the facts;
- Includes a statement of, and a rationale for, the result as to each allegation, including a determination of responsibility, any disciplinary sanctions, and whether remedies to restore or preserve equal access to the District's education program or activity will be provided to the complainant; and
- Includes procedures and permissible bases for the complainant and respondent to appeal. The written determination must be provided to the parties simultaneously.
- Explains to the other party proposing the questions any decision to exclude a question as not relevant.

#### **Appeals Process**

34 CFR § 106.45(b)(8)

Within 10 days of receipt of the determination, either party may appeal a determination of responsibility, or the District's dismissal of a formal complaint or any allegations therein, for the following reasons:

- A procedural irregularity that affected the outcome;
- New evidence that was not reasonably available at the time of determination and could affect the outcome; or
- Conflict of interest on the part of the Title IX coordinator, investigator, or decision maker that affected the outcome.

For all appeals, the District will provide written notice to both parties of the appeal and provide both parties an equal opportunity to submit a written statement in support of, or challenging, the determination. The parties will have five days to provide their written response.

The appeal must result in a written decision that must be provided to both parties simultaneously.

The decision maker for the appeal cannot be the same person as the decision maker that reached the determination regarding responsibility or dismissal, the investigator, or the Title IX

coordinator; cannot have a conflict of interest; and must receive training (outlined in 34 CFR § 106.45(b)(1)(iii))

**Informal Resolution**

34 CFR § 106.45(b)(9)

The District cannot offer to facilitate an informal resolution process unless a formal complaint of sexual harassment is filed.

At any point during the formal complaint process, the District may offer to facilitate an informal process that does not require a full investigation, provided both parties are given the required notice of rights, and they consent. This process cannot be used in the context of a complaint that an employee harassed a student. Additionally, at any point prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process.

**Emergency removal/administrative leave**

34 CFR § 106.44

In cases in which an employee is a respondent, the District may place that employee on administrative leave during the pendency of an investigation and grievance process.

In cases in which a student is a respondent, the District may remove, on an emergency basis, the respondent from the District's educational program or activity provided the District: (i) undertakes an individualized safety and risk analysis and determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal and (ii) provides the respondent with notice and an opportunity to challenge the decision immediately following the removal. This provision does not modify any rights under the Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act.

**Recordkeeping**

34 CFR § 106.45(b)(10)

The District will maintain records related to this policy for seven years. Specifically, the District will maintain records pertaining to: (i) each investigation and determination; (ii) any disciplinary sanctions imposed on respondent; (iii) any remedies provided to the complainant; (iv) any appeal and the result thereof; (v) any informal resolution and result; (vi) any materials used to train Title IX coordinators, investigators, decision makers, and any person who facilitates an informal resolution process.

The District shall also create and maintain records related to any action or supportive measures taken in response to a report or complaint of sexual harassment. The records shall document the basis for the District's conclusion that its response was not deliberately indifferent and document that it has taken measures designed to restore or preserve equal access to the District's educational programs or activities. If no supportive measures are provided, the District shall document why such a response was not clearly unreasonable.



**Retaliation**

34 CFR § 106.71

Neither the District nor any other person may intimidate, threaten, coerce or discriminate against any individual for the purpose of interfering with any right or privilege under Title IX or because the individual made a report, a complaint, testified, assisted, participated in, or refused to participate in any manner in an investigation or proceeding under this policy.

The District shall keep confidential the identity of any individual who made a report or complaint of sexual discrimination or sexual harassment, any complainant, any individual reported as a perpetrator, any respondent and any witness except as permitted under FERPA or as required to carry out the purposes of this policy and its procedures thereunder.

Charging someone with making a materially false statement in bad faith, does not amount to retaliation, provided that a determination regarding responsibility alone is not sufficient to conclude that any party made a materially false statement in bad faith.

**Timeline for process**

The grievance process will be completed within one hundred and twenty (120) days. Temporary delays and/or extensions of the time frames within this Policy may occur for good cause. Written notice will be provided to the parties of the delay and/or extension of the time frames with explanation of the reasons for such action. Examples of good cause for delay/extensions include, but are not limited to, considerations such as the absence of a party, a party's advisor, or a witness; concurrent law enforcement activity; or the need for language assistance or accommodation of disabilities.

Adopted \_\_/\_\_/20

---

Legal references:

- A. Federal statutes:
1. Title IX of the Education Amendments of 1972, 20 USC § 1681, *et seq.* - Prohibits discrimination on the basis of sex.
  2. 34 CFR Section 106 *et seq.*
  3. 42 U.S.C. 2000e - Prohibits discrimination in employment on the basis of race, color, national origin, religion, or sex.
  4. Title VII of the Civil Rights Act of 1964, as amended.

## TITLE IX POLICY

*Code JIAB Issued 8/20*

---

The District, as required by Title IX of the Education amendments of 1972 and its corresponding regulations ("Title IX"), does not discriminate on the basis of sex in its education programs or activities. Title IX prohibits gender-based harassment, which may include acts of verbal, nonverbal, or physical aggression, intimidation, or hostility based on sex even if those acts do not involve conduct of a sexual nature. The District prohibits discrimination and harassment on the basis of sex or gender in all of its programs and activities by its employees, students or third parties.

The District will respond promptly to actual knowledge of sexual harassment in an education program or activity of the District against a person in the United States in a manner that is not deliberately indifferent. The response will treat complainants and respondents equitably.

Any allegations of inappropriate conduct of a sexual nature that fall outside of this policy will be handled consistent with other applicable Board policies, including the Code of Conduct.

### **DEFINITIONS**

#### ***Sexual Harassment***

34 CFR § 106.30(a)

Sexual harassment is conduct on the basis of sex that satisfies one or more of the following:

- An employee of the district conditioning the provision of an aid, benefit, or service of the district on an individual's participation in unwelcome sexual conduct;
- Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity; or
- "sexual assault" as defined in 20 USC 1092(f)(6)(A)(v), "dating violence" as defined in 34 USC 12291(a)(10), "domestic violence" as defined in 34 USC 12291(a)(8), or "stalking" as defined in 34 USC 12291(a)(30).

(Note: use of email, internet or other technologies may constitute "sexual harassment" on a similar basis to use of in-person, postal mail, handwritten or other communications)

#### ***Education program or activity***

34 CFR § 106.44(a)

Includes any locations, events or circumstances over which the district exercised substantial control over both the alleged harasser (respondent) and the context in which the harassment occurred.

### ***Consent***

An active agreement to participate in sexual contact or penetration. An active agreement is words and/or conduct that communicates a person's willingness to participate in sexual contact or sexual penetration. Consent may not be given in some circumstances based upon incapacitation, force, coercion or age.

### ***Formal complaint***

34 CFR § 106.30(a)

A document filed by a complainant or signed by the Title IX coordinator alleging sexual harassment against a respondent and requesting that the District investigate the allegation of sexual harassment.

**The factors that a Title IX coordinator may consider when determining whether to sign a complaint include, but are not limited to:**

- Whether there have been other reports of sexual harassment or other relevant misconduct concerning the same Respondent
- Whether or not the incidents occurred while the Respondent was a District student or employee;
- Whether the Respondent threatened further sexual harassment or other misconduct against the Complainant or others;
- Whether the alleged sexual harassment was committed by multiple perpetrators;
- The nature and scope of the alleged sexual harassment including whether the sexual harassment was perpetrated with a weapon;
- The ages and roles of the Complainant and the Respondent;
- Whether the District can pursue the investigation without the participation of the Complainant (e.g., whether there are other available means to obtain relevant evidence of the alleged sexual harassment such as security cameras or physical evidence);
- Whether the report reveals a pattern of perpetration (e.g., perpetration involving illicit use of drugs or alcohol) at a given location or by a particular group.

### ***Complainant***

An individual who is alleged to be the victim of conduct that could constitute sexual harassment.

A parent or legal guardian who has the legal authority to act on behalf of his or her child may act as the complainant and file a complaint on behalf of his or her child. 34 CFR § 106.6(g).

### ***Respondent***

An individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

***Days***

Any reference to days means a day on which the District is open.

***Actual Knowledge***

34 CFR § 106.30(a)

Actual knowledge of sexual harassment means notice of sexual harassment or allegations of sexual harassment to the District's Title IX coordinator or ***any*** District employee.

***Burden of Proof***

The District will use the preponderance of evidence standard to determine responsibility.

**Role of Title IX Coordinator**

34 CFR § 106.8(a)

The District administration will designate a Title IX coordinator. The Board authorizes the Title IX coordinator to coordinate the District's required efforts under the law.

The Title IX coordinator's name or title, email address, office address and telephone number will be posted on the District's website and will be included in any handbook provided to employees, students and parents or legal guardians.

**Notice requirement**

34 CFR § 106.8

In addition to providing notice of the Title IX coordinator's name and contact information, the administration will also provide notice of the District's nondiscrimination policy and grievance procedures, including how to file or report sexual harassment and how the District will respond to applicants for admission and employment, students, and parents or legal guardians.

**Training**

34 CFR § 106.45(b)

The District administration will ensure that Title IX coordinators, investigators, decision makers, and any person who facilitates an informal resolution process, receive training on the definition of sexual harassment, the scope of the District's education program or activity, how to conduct an investigation and grievance process, appeals, and informal resolution processes, and how to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias. The decision makers must also receive training on issues of relevance of questions and evidence. The investigators must also receive training on issues of relevance to create an investigative report that fairly summarizes relevant evidence. The administration will make training materials used to train Title IX coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process publicly available on the District's website.

### **Reporting Allegations**

34 CFR § 106.8(a)

Any person may report sex discrimination, including sexual harassment, regardless of whether the person is the alleged victim of the reported conduct, in person, by mail, by telephone, or by email.

The report can be made at any time, including during non-business hours, by using the telephone number or email address, or by mail to the office address, listed for the Title IX coordinator.

### **Supportive Measures**

34 CFR § 106.30(a)

The Title IX Coordinator must promptly contact the complainant (alleged victim) to discuss the availability of supportive measures, consider the complainant's wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain the process for filing a formal complaint.

Supportive measures are non-disciplinary, non-punitive, individualized services, offered as appropriate, as reasonably available, and without charge to a complainant or a respondent before or after the filing of a formal complaint, or where no formal complaint has been filed. Confidentiality of supportive measures must be maintained to the extent that maintaining confidentiality would not impair the ability of the District to provide the supportive measures. (Examples may include counseling, course modification, scheduling changes, mutual restrictions on contact between the parties, and increased monitoring or supervision).

The Title IX Coordinator's prompt response (to offer supportive measures) is required regardless of whether a formal complaint is filed.

Supportive measures offered should be documented.

### **Response to a Formal Complaint**

34 CFR § 106.45(b)(1)

The District's grievance process will:

- Treat parties equitably.
- Require an objective evaluation of all relevant evidence, including both inculpatory and exculpatory evidence.
- Require that any person designated as a Title IX coordinator, investigator, decision-maker, or any person designated to facilitate an informal process not have a conflict of interest against complainants or respondents generally or against the particular complainant and respondent. The District will ensure required training is provided to these individuals.
- Include a presumption that the respondent is not responsible for the alleged conduct until a determination has been made at the conclusion of the grievance process.

- Include reasonably prompt time frames for conclusion of the grievance process.
- Describe or list the possible disciplinary outcomes and remedies that may be implemented following a determination of responsibility. (See Student Code of Conduct [insert Board policy code] and Staff Code of Conduct [insert Board policy code])
- Include the procedures and permissible reasons for appeal by a respondent or a complainant.
- Describe the range of supportive measures available to complainants and respondents.
- Not require, allow or use evidence or questions that constitute or seek legally privileged information, unless the privilege is waived.

### **Written Notice**

34 CFR § 106.45(b)(2)

Upon receipt of a formal complaint, the District must provide written notice to all known parties in sufficient time to give the respondent time to prepare a response before an initial interview. Written notice must include:

- Notice of grievance process, including any informal resolution process;
- Notice of the allegations, including sufficient detail (i.e., names of known parties, the conduct alleged to be sexual harassment, and the date and location of the alleged conduct, if known) to allow the respondent to prepare a response;
- Statement that the respondent is presumed not responsible for the conduct and that responsibility will be determined at the conclusion of the grievance process;
- Notice of the parties' right to have an advisor (who may be, but is not required to be, an attorney) and to inspect and review evidence; and
- Notice of any provision in the code of conduct that prohibits knowingly making false statements or providing false information in the grievance process.

### **Dismissal of Complaint**

34 CFR § 106.45(b)(3)

The District administration will investigate the allegations in a formal complaint.

The complaint **must** be dismissed if the allegations:

- would not constitute sexual harassment as defined in § 106.30, even if proved;
- did not occur in the district's education program or activity; or
- did not occur against a person in the United States.

The complaint **may** be dismissed:

- if the complainant notifies the Title IX coordinator in writing at any time that he or she wishes to withdraw the complaint or any allegations in it;
- if the respondent's enrollment or employment ends, or;

- if specific circumstances prevent the District from gathering evidence sufficient to reach a determination.

The District will promptly send written notice of dismissal and reasons for dismissal simultaneously to parties. Such a dismissal does not preclude action under other provisions of the District's code of conduct.

**Investigation Process**

34 CFR § 106.45(b)(5)

When investigating a complaint, the investigator will:

- Ensure that the burden of proof and of gathering evidence rests on the District rather than the parties, except that certain treatment records cannot be obtained without voluntary, written consent from the party or parent;
- Provide an equal opportunity for the parties to present witnesses and evidence;
- Not restrict either party's ability to discuss the allegations or gather and present relevant evidence;
- Provide the parties with the same opportunities to have others present during interviews or other related proceedings, including an advisor who may, but is not required to be, an attorney (the District may establish restrictions regarding the extent to which the advisor may participate in the proceedings, as long as the restrictions apply equally to both parties);
- Provide to a party who is invited or expected to attend, written notice of the date, time, participants, purpose and location of any investigative interview or other meeting with enough time to allow the party to prepare to participate;
- Provide both parties and advisors, if any, an equal opportunity to review all evidence that is directly related to the allegations in the formal complaint, including evidence on which the District does not intend to rely and any inculpatory or exculpatory evidence from any source; such evidence must be provided prior to the completion of the final investigation and in time to give the parties at least 10 days to prepare a written response, which the investigator must consider prior to completing the investigation report; and
- Prepare a written investigation report that fairly summarizes the relevant evidence and provide the report to the parties and their advisors, if any, at least 10 days before the decision maker makes a determination of responsibility.

**Determination of responsibility by decision maker**

34 CFR § 106.45(b)(7)

After the investigator has sent the investigative report to the parties, and before a determination has been made regarding responsibility, the decision maker will:

- Provide each party 10 days to respond to the investigative report and the opportunity to submit written, relevant questions that the party wants asked of another party or witness;

- Provide each party with the answers to written questions; and
- Provide for limited follow-up questions from each party.

The decision maker, who cannot be the investigator or the Title IX coordinator, will apply the District's preponderance of the evidence standard and issue a written determination of responsibility that:

- Identifies the allegations that potentially constitute sexual harassment;
- Describes the District's procedural steps taken from the receipt of the complaint through the determination;
- Includes findings of fact supporting the determination;
- Includes conclusions regarding the application of the District's code of conduct to the facts;
- Includes a statement of, and a rationale for, the result as to each allegation, including a determination of responsibility, any disciplinary sanctions, and whether remedies to restore or preserve equal access to the District's education program or activity will be provided to the complainant; and
- Includes procedures and permissible bases for the complainant and respondent to appeal. The written determination must be provided to the parties simultaneously.
- Explains to the other party proposing the questions any decision to exclude a question as not relevant.

#### **Appeals Process**

34 CFR § 106.45(b)(8)

Within 10 days of receipt of the determination, either party may appeal a determination of responsibility, or the District's dismissal of a formal complaint or any allegations therein, for the following reasons:

- A procedural irregularity that affected the outcome;
- New evidence that was not reasonably available at the time of determination and could affect the outcome; or
- Conflict of interest on the part of the Title IX coordinator, investigator, or decision maker that affected the outcome.

For all appeals, the District will provide written notice to both parties of the appeal and provide both parties an equal opportunity to submit a written statement in support of, or challenging, the determination. The parties will have five days to provide their written response.

The appeal must result in a written decision that must be provided to both parties simultaneously.

The decision maker for the appeal cannot be the same person as the decision maker that reached the determination regarding responsibility or dismissal, the investigator, or the Title IX coordinator; cannot have a conflict of interest; and must receive training (outlined in 34 CFR § 106.45(b)(1)(iii))



**Informal Resolution**

34 CFR § 106.45(b)(9)

The District cannot offer to facilitate an informal resolution process unless a formal complaint of sexual harassment is filed.

At any point during the formal complaint process, the District may offer to facilitate an informal process that does not require a full investigation, provided both parties are given the required notice of rights, and they consent. This process cannot be used in the context of a complaint that an employee harassed a student. Additionally, at any point prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process.

**Emergency removal/administrative leave**

34 CFR § 106.44

In cases in which an employee is a respondent, the District may place that employee on administrative leave during the pendency of an investigation and grievance process.

In cases in which a student is a respondent, the District may remove, on an emergency basis, the respondent from the District's educational program or activity provided the District: (i) undertakes an individualized safety and risk analysis and determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal and (ii) provides the respondent with notice and an opportunity to challenge the decision immediately following the removal. This provision does not modify any rights under the Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act.

**Recordkeeping**

34 CFR § 106.45(b)(10)

The District will maintain records related to this policy for seven years. Specifically, the District will maintain records pertaining to: (i) each investigation and determination; (ii) any disciplinary sanctions imposed on respondent; (iii) any remedies provided to the complainant; (iv) any appeal and the result thereof; (v) any informal resolution and result; (vi) any materials used to train Title IX coordinators, investigators, decision makers, and any person who facilitates an informal resolution process.

The District shall also create and maintain records related to any action or supportive measures taken in response to a report or complaint of sexual harassment. The records shall document the basis for the District's conclusion that its response was not deliberately indifferent and document that it has taken measures designed to restore or preserve equal access to the District's educational programs or activities. If no supportive measures are provided, the District shall document why such a response was not clearly unreasonable.

**Retaliation**

34 CFR § 106.71

Neither the District nor any other person may intimidate, threaten, coerce or discriminate against any individual for the purpose of interfering with any right or privilege under Title IX or because the individual made a report, a complaint, testified, assisted, participated in, or refused to participate in any manner in an investigation or proceeding under this policy.

The District shall keep confidential the identity of any individual who made a report or complaint of sexual discrimination or sexual harassment, any complainant, any individual reported as a perpetrator, any respondent and any witness except as permitted under FERPA or as required to carry out the purposes of this policy and its procedures thereunder.

Charging someone with making a materially false statement in bad faith, does not amount to retaliation, provided that a determination regarding responsibility alone is not sufficient to conclude that any party made a materially false statement in bad faith.

**Timeline for process**

The grievance process will be completed within one hundred and twenty (120) days. Temporary delays and/or extensions of the time frames within this Policy may occur for good cause. Written notice will be provided to the parties of the delay and/or extension of the time frames with explanation of the reasons for such action. Examples of good cause for delay/extensions include, but are not limited to, considerations such as the absence of a party, a party's advisor, or a witness; concurrent law enforcement activity; or the need for language assistance or accommodation of disabilities.

Adopted \_\_/\_\_/20

---

Legal references:

A. Federal statutes:

1. Title IX of the Education Amendments of 1972, 20 USC § 1681, *et seq.* - Prohibits discrimination on the basis of sex.
2. 34 CFR Section 106 *et seq.*
3. 42 U.S.C. 2000e – Prohibits discrimination in employment on the basis of race, color, national origin, religion, or sex.
4. Title VII of the Civil Rights Act of 1964, as amended.



# McCormick County School District

821 N. MINE STREET MCCORMICK, SOUTH CAROLINA 29835 TEL 864-852-2435 FAX 864-852-2883

## BOARD OF TRUSTEES

*Chair* Verteema Chiles  
*Vice Chair* Heather McNally  
*Secretary* Dr. Melody Wilt

*Trustees* Christine Lee  
Janie Martin  
Shay Blair

Dr. Jaime Hembree  
*Superintendent*

August 3rd, 2020

Dear McCormick Family,

Welcome to the 2020-2021 school year! I am proud, honored and humbled to have been selected as your new Superintendent to serve the McCormick County community. While these are unprecedented times, you can be assured that we are committed to providing our students rigorous instruction in the safest and most caring learning environment possible. Please know that the McCormick County School District Board of Trustees, administrators, faculty, support staff, and I will always work collaboratively to grow each of our learners academically, socially and emotionally. We are committed to providing a personalized learning pathway for each and every one of our students, and we are also committed to excellence in academics, athletics and the arts. Together, with our families and friends in the community, we can make this a reality for our students.

As we prepare to embrace the new school year, we remain committed to providing our students with researched-based and best-practice instructional experiences. Please click the link below to access our board-approved instructional supports that will drive our instruction for the 2020-2021 school year:

[McCormick County School of Early Education](#)

[McCormick Elementary School](#)

[McCormick Middle School](#)

[McCormick High School](#)

Below, you will find the Superintendent's goals, which will guide us throughout the school year. Please click on each goal to learn of our strategies to achieve these goals.

Goal 1: [Increase Student Achievement](#)

Goal 2: [Increase Leadership Capacity of ALL Stakeholders](#)

Goal 3: [Strengthen Community Partnerships](#)

Goal 4: [Continue Developing a Culture of Pride](#)

Our theme for the school year is Ready...Set...Grow! We are positioned and equipped to increase student achievement, while developing the necessary leadership skills within our students to prepare them to meet the Profile of the South Carolina Graduate. We will lean on the expertise of our valued stakeholders within our community to collectively make a difference for all of our students. Our ultimate goal is to ensure that our Chiefs become prepared for anything! Lastly, we will remain committed to the continuation of a culture of pride among all stakeholders...we are the McCormick Chiefs!

We wish our parents, students, and staff members a wonderful, successful, and inspiring 2020-2021 school year. Please do not hesitate to let us know how we can be of service to each and every one of you.

Respectfully,

Dr. Jaime L. Hembree

Superintendent

McCormick County Schools of Inquiry and Innovation

**August 10th, 2020**  
**Opening Day Schedule**



Welcome back! We will plan on meeting together on next Monday, August 10th. Due to social distancing and COVID-19, we will have individual school welcome back sessions. We will plan a bigger celebration once it is safer to do so!

Please see the schedule below.

	Event	Location
9 am -10 am	High School	High school gym
10 am- 11 am	Middle School	High school gym
11 am- 12 pm	Elementary School	High school gym
12 pm- 1 pm	LUNCH from Shealys	elementary/middle school cafeteria
1 pm- 1:30 pm	Announcement of Teacher of the Year, District Employees of the Year	High school gym

## District PD Day- Wednesday, August 12th



Session	Presenter	Location
MTSS	Pam Turnman	MES/MMS Media Center
Special Education	Lynn Dowis, Jan Rushton	MMS Room 424
Personalized Learning	SC Department of Education	MHS Media Center
TE 21 (Virtual Session)	TE 21/CASE Assessments Team	MHS Gym
Project Lead the Way (elementary only)	Melissa Cockrell	MES Room 120
AVID (middle and high only)	Louanne Grove	MHS Room 729

	8:30 am-9:30 am	9:35 am-10:35 am	10:40 am-11:40 am	11:45-12:45	12:45 pm-1:45 pm	1:50 pm-2:50 pm
<b>Group 1: K-2</b>	MTSS	Special Education	Personalized Learning	Lunch	TE 21	Project Lead the Way
<b>Group 2: 3-5</b>	Project Lead the Way	MTSS	Special Education	Lunch	Personalized Learning	TE 21
<b>Group 3: Middle</b>	TE 21	AVID	MTSS	Lunch	Special Education	Personalized Learning
<b>Group 4: (high School)</b>	Personalized Learning	TE 21	AVID	Lunch	MTSS	Special Education
<b>Group 5: (high school)</b>	Special Education	Personalized Learning	TE 21	Lunch	AVID	MTSS

## MES Back to School Week Agenda

### Week of Aug 10-Aug 14

#### Monday, August 10

Time	Session	Presenter	Location
8:00	MES Welcome Meet/Greet	Paul	MES/MMS Media Center
2:00	MES Faculty Meeting	Paul/White	MES/MMS Media Center

\*See District Handout

#### Tuesday, August 11

Time	Session	Presenter	Location
8:00	K/1 Grade Level Meeting	Hill	139 (Hill's Room)
9:00	2/3 Grade Level Meeting	Sanders	119 (Sanders' Room)
10:30	Google Docs	Cockrell	120
10:45	Google Slides	Cockrell	120
11:00	Google Forms	Cockrell	120
11:15	Google Sheets	Cockrell	120
11:30	Google Meets	Paul	118
1:00	Google Kami	White	Media Center
2:00	Edgenuity	Cockrell	120
2:30	Conscious Discipline	Brite	118

#### Wednesday, August 12

See District Handout-RA Teachers attend all but TE 21

K-2 Langley, Moton

3-5 Bock, Dodd and Rucker

**Thursday, August 13**

<b>Time</b>	<b>Session</b>	<b>Presenter</b>	<b>Location</b>
8:00	4/5 Grade Level Meeting	Cieri	220 (Cieri's Room)
9:00	Related Arts Cohort Meeting	Bock	MES Media Center
10:30	Google Classroom - Beginners	Cockrell/Sanders	120
1:00	Google Classroom - Intermediate	Cockrell/Sanders	120
2:00	iRead	Cockrell	120
2:30	System 44	Cockrell/Davenport	120

**Friday, August 14**

<b>Time</b>	<b>Session</b>	<b>Presenter</b>	<b>Location</b>
9:00	Technology (Brite, Cockrell, Hill, Sanders, Cieri and Bock)	Piggott	TBD
10:30	Technology Planning	Cockrell	120
1:00	Technology	Tech Team	Little Gym
2:00	Faculty Meeting	Leadership Team	MES/MMS Media Center

**\* Please use times when you are not in session for grade-band meetings, setting up classrooms and lesson planning.**



**McCormick Middle School**  
**August 10, 2020**  
**Opening Day Meeting**

Welcome Back!

Topics for Discussion:

- Teacher Attendance
- Swap day for Thursday or Friday
- Expectations
  - Safety
  - Academic
  - Care for students
- Duty Roster
- Daily Procedures
  - Buses and Car Riders
  - Arrival and Dismissal
- Parental Contacts
- Breakfast/Lunch Forms
  - Procedures for breakfast and lunch
- MTSS
- Phone Tree
- Beginning of Year Purchase Orders
- Legal Updates
- Blood Borne Pathogens

Dr. Williams:

- Mandatory Reporting
- Suicide Prevention

Jan Rushton:

- SPED

Attendees:

**Monday, August 10:**

8:00-9:45am	Cluster Room (Faculty Meeting)
10:00-11:00am	MHS Gym
11:00-12:00noon	Cluster Room (Mandatory Reporting/Suicide Prevention PD)
12:00-1:00pm	LUNCH (Provided by District)
1:00-1:30pm	MHS Gym
1:45pm-3:30pm	Mandatory Legal PD (Bloodborne Pathogens/Sexual Harrassment/etc.)

**Tuesday, August 11:**

8:00am – 10:00am	Meet with grade level & vertical level teams to prepare Google Classroom for student return
10:00am-12:00noon	Work in Rooms
12:00-1:00pm	LUNCH on your OWN
1:00-3:30pm	Work in Rooms

**Wednesday, August 12:**

District Day—See schedule

**Thursday, August 13:**

Work in Rooms  
First Week Lesson Plans due to LT Team before 3:00pm  
(LT team will be giving out chrome books on this day.)

**Friday, August 14:**

Work in Rooms  
Tie up loose ends before Monday.

If you were present during the Google Classroom PD on July 21 & 22, you will have an opportunity to swap a day. In other words, you may choose Thursday and/or Friday (August 13 &/or 14) to have off. **Just remember, lesson plans are still due by 3pm, Thursday, August 13, 2020.**  
**In addition, all your loose ends for must be tied-up before Monday.**

MHS PD

Monday: District PD and Time in Classrooms

Tuesday MHS PD

Wednesday: District PD

Thursday: Teachers in classrooms/Making sure teachers have everything they need

Friday: Teachers in classroom/ Star Meeting 1:00-3:00

Tuesday, August 11, 2020

8:30-9:00: Welcome

Mr. English/Coach Salliewhite

Media Center

Essential Question: What is the most important work we have to accomplish this year?

9:00-9:45: Instructional Café in the Media Center

Ms. Stoner

a. Running a virtual class

- a. All virtual students, including A/B students must sign in for class daily. Students that do not sign in will be counted absent. Only 5 absences are allowed.

10:00-1:00: Mini-Retreat at Lutheran Church by The Lake

100 12 Oaks Dr, McCormick, SC 29835

10:00-10:15 Welcome/Silence/Ice Breaker

Mr. English

Silence: Sit/Stand/Think/Focus

1. Phones down
2. Clear your mind
3. Be comfortable with yourself

Get into groups of three. Answer the following questions:

1. How would describe yourself on five words?
2. What is the one thing that annoys you most?
3. What is one thing you would put on your bucket list?

10:15: Introduction: EQ: What is the most important work we have to accomplish this year?

Passion/Culture/Tribe

Mr. English

I. Passion (What is your passion?)

a. 2020-2021 Mission Statement

The mission of MHS faculty and staff is to improve teacher and student ownership through data-driven instruction and reflection for student growth.

- Reflective notebooks & portable data folders (teachers)
- Data notebooks (students)
- Monthly data meetings (by department)
- Shared Classrooms and assessments (with principals & IC)
- Goal setting (all)

b. Pair and share:

- i. What is my passion?
- ii. How to I transform the Mission Statement to a Statement of Personal Passion?

Transforming Questions:

1. What are you goals for this year?
  - a. What magic do you want to create in your classroom?
  - b. What memories do you want to create for students in your class this year? How do plan to do it?
  - c. What is something that you have always wanted to do in your class, but have not tried?
    - i. How can I help make that happen?
2. What strategies will you use to engaged students in your lesson?
  - a. What could you do to create a "buzz" about the next lesson so your students are excited and engaged before they even walk in the door?
  - b. What could you do during your lesson that will inspire students to bubble over with excitement when parents or friends as them, "What did you do in school today?"

2A. What can WE do on the first day of school that is so wildly engaging and fun that our students are knocking down the doors to get in on day two?

Activity: Pair and Share: What makes me enthusiastic?

II. Culture

a. Enthusiasm

- i. Fresh start for every student
- ii. Morning duty: Regardless of what happened before 7:30 AM, commit to making the magic happen as soon as the students get off the bus, walk in the door, get out of their car. Do whatever it takes to put a smile on a student's face.
- iii. When you are stressed it is easy to project that stress to your students
- iv. Sometimes we have "to fake until we make it."
- v. Nothing beats in person enthusiasm, but never underestimate the power of technology. Choose your way to showcase enthusiasm to your students. Make your students want to come back
- vi. Plan ahead! There will be down times in your class, Plan for that extra dose of enthusiasm.
- vii. Choose to be contagious with enthusiasm
- b. Break up into groups: (Groups of 4, maintain physical distancing)
  - i. What can I do to encourage enthusiasm in the school and my classroom?
- c. Whole Group
  - i. What can administration do to encourage enthusiasm for me?

1. Mrs. Belton will take notes.

### III. Tribe

- a. Review Mission Statement: What is needed for success?
  - i. Each tribe member is unique:
    1. Divide by ethnicity
    2. Divide by religion
    3. Divide by temperament
  - b. Why do we need each other
    - i. Trust: It's okay to make a mistake, to try something new, to fail to make a 2 on your observation
      - 1.
    - ii. Remember: We are dedicated to the mission of the tribe and we do not care about personal credit.
    - iii. You are either building trust or destroying it.

### IV. My promise to the tribe

- a. Ask me any question
- b. Open door except when it is closed
- c. I will not waste your time with meetings that can be emailed.

### 3. Homework

- a. Check Instructional Café Classroom
- b. Classroom rules
- c. Harassment Video
- d. Blood Borne Pathogens Video
- e. Website Update
- f. Syllabus online
- g. Join Personalized Learning
- h. Month at a Glance Lesson Plans

### 4. Expectations

- a. Absent:
  - i. Wake up sick or emergencies: Call, text Mr. English, and secure a substitute ASAP. Do not wait until 7:30.
  - ii. Advance notice: Email Mr. English, secure a substitute.
- b. Take roll first 5 minutes of every class
- c. Stand at door during class change
- d. Lesson plans due monthly unless they are changed.
- e. Walk-through observations weekly

12:00: Lunch

# The 2020-2021 School Year: Fall

## PROTECT AND RESPECT

We all know there is no replacement for the value students receiving in-person, classroom instruction. As we navigate this everchanging landscape, our focus is on protecting the health, safety and wellness of students and staff while providing the best possible education.

To maintain consistent guidelines and messages, we are asking everyone to remember the **Four Ws**. We encourage you to do the same at home to reinforce the importance of staying healthy and safe.

By being flexible and working together, we can make the most out of this school year. We ask that students wear masks to help protect themselves, classmates, teachers, staff, friends and family. We also don't allow anyone to make fun of someone's mask or anyone wearing a mask. Should your child feel sick, he or she should stay home. Thank you for your support and cooperation.



## Remember the **FOUR Ws**:

### WEAR

### WEAR A MASK

- Masks are worn to help protect each other, especially when other social distancing measures are difficult to maintain
- Never make fun of anyone wearing a mask



### WASH

### WASH YOUR HANDS

- Use soap and water; scrub for 20 seconds
- Rinse well
- Dry with a clean towel
- When you can't wash, use hand sanitizer for 20 seconds



### WHOA

### DON'T TOUCH YOUR FACE

- Help stop germs and bacteria from getting in your eyes, nose and mouth.



### WATCH

### WATCH YOUR SPACE

- Practice social distancing
- Stay a safe, respectful distance when possible
- Avoid crowds of students
- Don't crowd common areas and stairways



PROTECT AND RESPECT. REMEMBER THE FOUR WS.





# LEARNING DURING COVID-19 2020-2021

## Hybrid



Come to School on your scheduled days :

"A" Monday and Wednesday

"B" Tuesday and Thursday

"C" (high school only) Abbeville/Lander  
Students according to schedules given

Days you are not in school:

("A" = Tuesday and Thursday

"B" = Monday and Wednesday)

Sign in to each class at the designated time per teacher's instruction (schedule mailed to parents and is found in Google Classroom) THIS WILL BE USED FOR ATTENDANCE!

Complete all assignments daily (Monday - Thursday) even on virtual days THIS WILL ALSO BE USED FOR ATTENDANCE!

Assessments will be scheduled for days students are in school.

## Virtual Only



DAILY: Sign in to each class at the designated time per teacher's instruction (schedule mailed to parents and is found in Google Classroom) THIS WILL BE USED FOR ATTENDANCE!

Complete all assignments daily (Monday - Thursday) even on virtual days. All assignments/assessments for the week have to be completed by Friday. THIS WILL ALSO BE USED FOR ATTENDANCE!

State/District testing will be completed at the school. Students will be scheduled for a time in order to do this.

Materials such as hands on materials for lessons, devices, etc. will need to be picked up from the school at a designated time.

## Fridays



**Remediation and Enrichment**

8:00-12:00

Elementary: Students receive a calendar of when they attend (Based on "A" and "B" schedule)

Middle: Notification of attendance will be sent at least one week prior to scheduled Friday

High: Students sign up for extra assistance. Lander will be in person, Abbeville will NOT have classes on Fridays. If students need remediation for MHS classes, they will attend as requested.



## BEST PRACTICES

Return to Play for Fall 2020

*This document is subject to change by approval of the SCHSL Executive Committee as needed.*



## **TABLE OF CONTENTS**

<b>Purpose.....</b>	<b>2</b>
<b>Education .....</b>	<b>2</b>
<b>DHEC Effective Strategies .....</b>	<b>2</b>
<b>Additional Mitigation Strategies .....</b>	<b>2</b>
<b>Proposed Fall Sports Calendar and Notes.....</b>	<b>3</b>
<b>Safety Guidelines for Athletes, Coaches and Staff.....</b>	<b>5</b>
<b>Safety Guidelines for Contest and Spectators .....</b>	<b>9</b>
<b>Sports Administrative Rules Modifications .....</b>	<b>12</b>
<b>Playoffs Modifications/Considerations .....</b>	<b>23</b>

## **Purpose**

- To offer SCHSL member schools best practices in order to commence the 2020-21 school year athletic Fall sports seasons as scheduled and have complete seasons through championship play;
- To educate our coaches and student-athletes how to safely live with the COVID-19 virus by following the Centers for Disease Control (CDC), South Carolina Department of Health and Environmental Control (DHEC), and the South Carolina State Department of Education (SDE) guidelines while fostering an educational athletic environment;
- To develop our student-athletes as physically and safely as possible; and
- To provide best practices for students, coaches, officials, and fans while participating and attending athletic events.

*The following best practices are suggested for all SCHSL athletic Fall sports for the 2020-21 school year.*

## **Education**

- Before beginning any athletic activities, the local school (system) should review the most recent guidelines provided by the CDC, DHEC, SDE, and local county/city health agencies and decide how best to implement those guidelines.
- Local school administration should communicate to coaches, student-athletes, and parents CDC, DHEC, and SCHSL guidelines and best practices regarding COVID-19 and discuss all safety and cleanliness expectations.

### **Effective Strategies to Mitigate COVID-19 Spread**

- It is suggested that students avoid close contact with others and maintain a physical distance of six feet or greater.
- Close contact is considered being within 6 feet for 15 minutes. When physical distancing cannot be maintained, facial coverings should be worn.
- Encourage individual hygiene such as hand washing, coughing/sneezing etiquette, avoid touching face, etc.
- Athletes and coaches should be closely monitored for any symptoms. Those who have been exposed to COVID-19 (regardless of where the exposure occurred) should follow protocols set forth by the CDC, DHEC, and local health department.

### **Additional Mitigation Strategies**

Any student with a prior confirmed COVID-19 diagnosis should undergo an evaluation by their medical provider. Written medical clearance is recommended prior to participation. Once cleared and before returning to the sport, a gradual return to activity is advised, and any athlete showing abnormal health issues should be evaluated and cleared by a physician prior to a return to sport activities. As much as possible, practices, training, workouts, meetings, etc. should be held outdoors.

# Proposed Fall Sports Calendar

Sport	First Practice	First Scrimmage	First Contest	Playoffs/Qualifiers	Finals	Weeks in Regular Season
Girls Golf	Aug. 17	Aug. 24	Aug. 31	Oct. 19	Oct. 26 & 27	7 weeks
Swim	Aug. 17	Aug. 24	Aug. 31	N/A	Oct. 10 & 12	5 weeks
Girls Tennis	Aug. 17	Aug. 24	Aug. 31	Oct. 19	Oct. 31	7 weeks
Cross Country	Aug. 24	Aug. 31	Sept. 7th	Oct. 30-31	Nov. 6-7	7 weeks
Volleyball	Aug. 24	Aug. 31	Sept. 7th	Oct. 27	Nov. 4-7	7 weeks
Competitive Cheer	Sept. 8	Sept. 14	Oct. 13	Dec. 7 - 12	Dec. 15-19	8 weeks
Football	Sept. 8	Sept. 12	Sept. 25	Nov. 13	Dec. 4 & 5	7 weeks

## SCHSL Fall Sports Plan Proposal Notes

Fall Sports will be allowed two scrimmages for varsity and one for sub varsity teams. A Jamboree may be substituted for a scrimmage.

Sub Varsity and Middle School teams will follow the same dates as the high school calendar for Fall Sports.

There are no current changes to the Winter or Spring Sports Season. However, SCHSL Winter and Spring Calendars may be modified to accommodate moving a fall sport into the athletic calendar in the event the sport is unable to hold their season in the fall due to COVID-19 conditions.

**Closed Season for Fall Sports:** The three (3) days prior to the first day of practice.

**Closed Season for Winter and Spring Sports:** Begins on the first day of practice for fall sports (currently August 17, 2020).

**Open Season for Winter and Spring Sports:** Recommend that we postpone Open Season for Winter Sports until the Spring of 2021. Recommend Open Season for Spring Sports to remain the same time frame as currently scheduled. This should be re-evaluated again in October of 2020.

**Swimming Notes:**

Any delay to the start date will potentially have an impact for Swim with their season needing to be completed as close to October 10<sup>th</sup> and 12<sup>th</sup> as possible due to temperatures in outdoor pools and availability for venues in the finals.

**Football Notes:**

Schools will be allowed to start wearing helmets: August 17<sup>th</sup> in Phase 1.5

Helmets and Shoulder Pads: September 8<sup>th</sup>.

Full Pads: September 10<sup>th</sup>

First Scrimmage: September 12<sup>th</sup>

\*All football players must go through 2 days in helmets, two days in shoulder pads and 1 day in full gear prior to participation in a scrimmage, jamboree, or contest.

**Note:** Schools that do not make the playoffs will be allowed to schedule one additional game. This game must be completed no later than November 20<sup>th</sup>. (The 2<sup>nd</sup> playoff week) Schools will be permitted no more than 7 additional practices for this one additional game. You may not practice after you have played your additional game.

**Note:** At least 7 regular season weeks are needed for all regions to play a full region schedule.

**Championship Notes:**

Football, Volleyball and Tennis will be reduced to a maximum of four rounds of playoffs.

Cross Country and Cheer will have a reduction of teams competing at the state finals.

Swimming and Golf will have no reduction in teams at the state finals.

## Safety Guidelines for Athletes, Coaches, and Staff

**Note: Regardless of the school's first practice date, a minimum acclimation period is required before any full contact is allowed in the sport of football. Any time physical distancing cannot be maintained by students, coaches, spectators, etc. wearing a facial covering is suggested. This includes sidelines, benches, etc. for all contest participants.**

Only school personnel, certified coaches, athletic trainers, and student-athletes should be present during practices. Attendance of non-essential personnel is not recommended until further notice. Equipment should be cleaned and sanitized daily after each use. Equipment should not be shared without following cleaning protocols.

Individuals having or experiencing any COVID-19 symptoms should follow CDC and DHEC guidelines listed at [www.cdc.gov](http://www.cdc.gov) or [www.dhec.sc.gov](http://www.dhec.sc.gov) before being allowed to participate or attend.

These guidelines are intended for application in non-health care related places of employment. The foundation guidelines for businesses and employers remain the Centers for Disease Control and Prevention (CDC)'s Interim Guidance for Businesses and Employers to Plan and Respond to Coronavirus Disease 2019 (COVID-19).

All organizations must determine how best to minimize the spread of COVID-19 in the workplace as well as in their community. To reopen and successfully remain open for activities, everyone individually and collectively must actively participate in the core recommendations:

1. Self-isolation – if you are sick, stay home.
2. Practice social distancing of at least six feet distance to the greatest extent possible.
3. Wash hands frequently (20 seconds with soap and water or use of a sanitizer that contains at least 60% alcohol).
4. Clean and disinfect frequently touched objects (e.g., keyboards, phones) and surfaces (e.g., handrails, workstations, sinks) or remove unnecessary frequently touched surfaces (e.g., trash can lid).
5. Avoid touching of eyes, nose, and mouth with unwashed hands.
6. Strongly consider wearing a cloth face covering when in public (do not use on children under two years old, people with difficulty breathing or people who cannot remove the mask themselves).
7. Cover mouth and nose when you cough or sneeze and throw used tissues away immediately after use.
8. Avoid using other employees' phones, desks, offices or other work tools and equipment when possible, or disinfect them before and after use.

9. Minimize the use of soft surfaces like cloth-covered chairs or area rugs that are more difficult to clean or disinfect.

### **Guidelines Specifically for High School and Middle School Sports:**

In addition to the above referenced general guidelines, the requirements below are designed to further reduce the risk of transmitting COVID-19 during athletic workouts, training, or competition.

***Following these guidelines does not guarantee that transmission of the virus will not occur.***

***Participating in organized sport comes with a risk of contracting COVID-19, other illnesses, or injuries.***

Students, coaches, or staff who either 1) have pre-existing medical conditions that place them at higher risk of infection, or 2) those who do not want to risk contracting COVID-19 should refrain from participating in high school sports. . The overarching goal of ALL phases is minimizing or eliminating the number of COVID-19 cases that can be attributed to time spent in organized sports activities. To be successful in moving forward, ***IT IS VERY IMPORTANT THAT ALL PARTICIPANTS, COACHES AND STAFF CONTINUE TO FOLLOW THE RECOMMENDED GUIDELINES WHILE AWAY FROM SPORTING ACTIVITIES AS WELL.***

### **Guidelines include all of those listed above, PLUS:**

1. Always maintain minimum physical distancing of six feet between participants.
2. Daily health screening of athletes, coaches, and staff by a health care professional or designated fulltime district/school employee. If an individual answer YES to any of these questions, then they cannot participate on that day.
  - a. Fever at 100.4 or higher in the past 72 hours?
  - b. Cough, difficulty breathing, sore throat or new loss of taste or smell, vomiting or diarrhea?
  - c. Contact with a person known to be infected with COVID-19 with the previous 14 days?
  - d. Compromised immune system or chronic diseases which could be affected by the virus?
3. Temperature screening will be done on each athlete, coach, and staff daily by a health care professional or designated fulltime district/school employee. If temperature is 100.4 degrees Fahrenheit or higher, then that individual should not be allowed to stay on site.
4. Face coverings that completely cover the nose and mouth are required for everyone.
  - a. Athletes
    - i. Should wear a face covering when not actively participating in the sports activity.
    - ii. Face covering or masks should be worn in sports where the covering is not inhibitory.
    - iii. Face coverings should not be shared. Non-disposable face coverings should be cleaned and disinfected daily.

b. Coaches and Staff

i. Should always wear a face covering while on site.

5. Athletes, coaches, and staff should come dressed for participation.
6. Use of locker rooms should be coordinated to allow for physical distancing when using the lockers.
7. Bathroom access should be limited to every other stall, with no more people allowed inside than the number of stalls in use.
8. Alcohol based hand sanitizers with at least 60% alcohol or adequate hand washing facilities should be provided for all participants.
9. Weight rooms, restrooms, meeting rooms and other multi-use facilities that include high touch surfaces should be sanitized frequently during each event. Shared equipment should be cleaned and disinfected in between each user.
10. Individuals should bring a personal water bottle to each workout and not share this bottle with anyone. Disposable cups should be used for those that do not have access to their own water bottle. Use of communal water fountains is not recommended.
11. When possible, personal contact should always be avoided. This includes, but is not limited to high-fives, handshaking, fist-bumping, and chest-bumping.
12. Signs must be posted at all building entrances advising the public that they may wish to refrain from entering if they are 65 years of age or older or have underlying health conditions including high blood pressure, chronic lung disease, diabetes, severe obesity, asthma or weakened immunity.

### **Heat Stress & Acclimatization**

With the temperatures rising in South Carolina it is imperative that coaches ease into conditioning and workout activities to prevent incidents of exertional heat illness, sickle cell, heat syncope, and minimize acute musculoskeletal injuries. In addition to:

- Following the Wet Bulb Globe thermometer guidelines
- Having Emergency Action Plans in place for all activities.

### **Other Considerations:**

- Consider the use of a digital thermometer to check temperature athletes, coaches, and staff. If a touch thermometer is used, it must be disinfected between individuals.
- Consider COVID-19 testing for any athlete, coach, and/or staff that fails the screening process not to return until tested negative or a note from a health care provider other than an athletic trainer.
- Athletic Training Rooms should be arranged to accommodate social distancing and appropriate PPE should be worn while in these facilities.
- Student Athletes should remain with their assigned groups during each workout and during daily workouts to limit the number of people they come in contact with.
- Appropriate time be given between use of facilities to allow for thorough sanitation of the facility and equipment.

- Use of communal water devices is not recommended and any non-disposable water bottles or cups should be sanitized thoroughly prior to re-use. Best practice is for athletes to bring their own water.
- Priority of facilities should be given to fall sports athletes if possible.
- Consideration should be given to the number of athletes, coaches and staff allowed on campus each day to ensure that the facility can be cleaned thoroughly, and risk of transmission is reduced. Building occupancy should not exceed 20% of the number of people allowed by the fire marshal.
- Create and request athletes, coaches and/or staff to sign “Assumption of Risk” form prior to participation.

**All coaches and administrators are required to complete the free NFHS online course “COVID-19 for Coaches and Administrators,”** before the first contest (preferably as soon as possible). Additionally, administrators with athletic responsibilities are also encouraged to complete the course. The link to access the course is here: <https://nfhslearn.com/courses/covid-19-for-coaches-and-administrators>.



## **Safety Guidelines for Contest and Spectators**

### **Contracts**

Schools should amend or create contracts to include verbiage regarding outbreak situations including, but not limited to, state mandated closures, local school closures, vacated contests, etc. that prohibit a school from participation. Suggestions, whether two or one-year contracts, include, but are not limited to, adding forfeiture fees, reversing the home and home sites, playing on an alternate date, playing at a neutral site, splitting the gate 50/50, etc. Contractual amendments should be resolved between the two schools involved.

### **Communication**

- Host schools should communicate prior to an event these best practices and/or local restrictions regarding mitigation of COVID-19 to the visiting team, officials, media, fans, etc.
- Communication between member schools should also include, but is not limited to, information regarding parking, concessions, locker rooms, ticketing, payment methods, entrance/exit gates, bands, cheerleaders, etc.
- If a school is not able to participate in a contest, the local superintendent must notify the SCHSL Commissioner in writing.

### **Contingency Plans for Fall Sports Play**

- As part of the contingency plans, schools should schedule and complete region season contest and qualifying times or meets as soon as possible to allow for the maximum amount of time to complete all required contests prior to the playoffs. Required dates, as listed in the 2020-21 Updated Sports Calendar (available online at [www.schsl.org](http://www.schsl.org)), are the dates required contest MUST be completed.

### **Transportation**

- The local school system and school administration may determine the safest way to travel to and from contests in accordance with CDC, DHEC, and SDE guidelines.
- When physical distancing cannot be maintained, facial coverings are suggested.
- To avoid quarantining the whole team, assigned seating is suggested.

### **Locker/Dressing Rooms**

- Host schools should be responsible for providing a clean environment for all visiting teams to dress and have pre-game meetings. When possible, the area should be large enough to maintain social distancing.
- If locker/dressing rooms are not large enough to maintain physical distancing, visiting teams may consider traveling dressed, dressing in groups, and/or limiting travel team numbers.

- When physical distancing cannot be maintained, facial coverings are suggested.

## **Facilities**

- It is an expectation member schools will comply with CDC, DHEC and local health agencies related to best practices for facilities. When physical distancing cannot be maintained, facial coverings are suggested.
- Host schools should communicate all guidelines, including local restrictions, to visiting schools and officials prior to an event.
- Host schools should consider posting visible signage encouraging physical distancing, facial coverings, and hand washing, etc. and urging anyone with COVID-19 symptoms not to enter an athletic event. (Examples of signage may be found at [www.cdc.gov](http://www.cdc.gov).)

## **Gameday & Event Management**

- At contests in localities where fan attendance is permitted, member schools are encouraged to limit fan attendance to a number that will allow adequate social distancing and should mark/designate bleachers or seats to promote social distancing among spectators. Member schools must facilitate compliance with any applicable state or local order limiting gathering sizes for participation in public events. In consultation with local health providers, member schools in areas experiencing high virus transmission should consider further limitations on attendance (e.g., family members only, or no spectators). Limit informal gathering in areas where social distancing cannot be maintained.
- If a public address system is in use for a contest, the host school should make public service announcements at various times during the contest to remind those in attendance to use masks and maintain physical distancing.
- Member schools should require that all fans wear facial coverings at all times while onsite (except children under age 2) and maintain social distancing (six feet, or the equivalent of two empty seats between themselves and other fans) from anyone other than those living in the same household. Home and Visiting spectators should have separate entrances and seating areas at all athletic facilities. Restroom facilities should be cleaned and sanitized before, during and after all athletic contests. The host school is responsible for providing staff to engage in frequent cleaning and sanitizing of restroom facilities during contests.
- Any auxiliary persons (ticket takers, concession stand workers, security, media, and volunteers) should be screened prior to working an athletic event.
- Any auxiliary participant who experiences any symptoms of COVID-19 should follow CDC and DHEC guidelines before being allowed to work an event.
- Student groups such as marching bands, cheerleaders, drill teams, and any other school groups may attend and perform at games or contests if local school/district approves. Schools should plan accordingly and consider limiting number of participants to those essential to performances.
- The temperature check and questionnaire requirements, as well as the physical distancing requirement should also apply to members of a school band or pep band, cheerleaders, or other similar student groups attending a contest in a supporting role. If the band is present, limit to a halftime performance or relocate the band from the stands to other available areas away from crowds and increase the amount of physical distance between band members. Increase the

amount of physical distance between cheerleaders as well as between the cheerleaders and other persons if projected voices are to be used.

- All game day personnel involved in the athletic event should be screened prior to working the event. Game day personnel include, but are not limited to, chain crew, officials, athletic trainers, timers, judges, scorers, ball boy/girl, etc.
- When possible, team bench areas should be arranged so access is for team personnel only. In addition, bench areas should accommodate proper physical distancing. When not feasible, other mitigation methods, such as facial coverings, may be implemented.
- Pregame interactions with opposing coaches and players should be limited and physical distancing guidelines should be maintained. Procedures for postgame gestures of sportsmanship should be discussed and agreed upon by both coaches during the pregame meeting.
- All decisions concerning spectators, student sections, stadium seating, etc., are under the guidance of home management and should be in accordance with CDC, DHEC, and local health guidelines. When physical distancing cannot be maintained, facial coverings are suggested.
- Concession stands tend to invite gatherings of people in close quarters. If a member school chooses to operate a concession stand at a contest, signage or other appropriate markings must be in place to encourage customers to maintain physical distancing while standing in line. Where possible, schools that choose to operate concession stands are encouraged to arrange for call-in orders and prepackaging of food and beverages to reduce the number of people gathering to stand in line and to limit the number of concession workers. All concession stands workers should wear facial coverings and gloves and must maintain as much physical distance as possible in the confines of the concession stand.

### **Best Practices Regarding Contest Officials**

- Host schools should communicate all local restrictions regarding COVID-19 prior to the event.
- Host schools should provide contest officials an area to enter and exit separate from fans when possible. Officials should be provided a dressing and meeting area that has been cleaned and disinfected prior to their arrival that provides for appropriate spacing between individuals.
- Dressing rooms should have hand sanitizer if soap and water are not readily available.
- Officials should self-screen every day for COVID-19 symptoms for themselves and family members.
- Pregame meetings between teams and contest officials should be planned to allow appropriate distancing between individuals.
- Officials' table should be limited to essential personnel which includes home team scorer and timer with a recommended distance of 3 to 6 feet between individuals. Visiting team personnel (scorer, statisticians, etc.) are not deemed essential and may need to find an alternative location. The number allowed at the officials' table is determined by the space available at the table. When physical distancing cannot be maintained, facial coverings are suggested.
- The ball should be cleaned and sanitized throughout the contest as recommended by the ball manufacturer.

- Officials may use an electronic whistle, wear face coverings and protective gloves.
- Officials should have their own labeled, beverage container, and these should be brought onto the field or court for their use during time outs or breaks.
- Suggest the elimination of handshakes during the coin toss and pregame festivities.

### **Ticketing**

If attendance restrictions are in place, **equal access for visiting fans must be provided.**  
GoFan offers a “CASHLESS” platform.

### **NFHS Network**

If restrictions prevent fan attendance, a live-streaming platform through the NFHS Network is available. Please contact Tammie Newman, at [tnewman@schsl.org](mailto:tnewman@schsl.org) for additional information.

## **Sports Administrative Rules Modifications/Considerations**

In addition to these regulations, SCHSL has developed the accompanying rules modifications and guidelines for returning to competition generally and for the specific fall sports. Those rules modifications and guidelines, like these regulations, do not guarantee the safety of participants and fans but are designed to encourage the member schools to engage in safe practices. The knowledge base related to COVID-19 is evolving. SCHSL may modify the regulations, rules modifications, and guidelines as more about COVID-19 is learned. All coaches and administrators are encouraged to check the SCHSL website regularly for any modifications to these regulations, rules modifications, or guidelines.

## **2020-21 Golf Modifications/Considerations**

### **TOURNAMENT/LOCAL COURSE RULES**

Send all rules sheets electronically and remove paper handouts. Starters or volunteers should stress social distancing and remind players of these recommendations.

### **PRACTICE FACILITIES**

Set up hitting stations at least 6 feet apart.

### **DURING THE ROUND**

Players may wear cloth mask or face coverings.

Bunkers – If tournaments are played without bunker rakes: Relief from an abnormal ground condition (i.e. a footprint) **for the lie of the ball only**, the player may lift the ball, smooth the area and place it within one club length, no closer to the hole. Players are also encouraged to smooth out all bunkers with their feet when exiting after play.

Flag stick – Players must not remove the flagstick at this time.

Holed – The definition of Holed is modified in this way: If any part of the ball is in the hole below the surface of the putting green, the ball is treated as holed even if the entire ball is not below the surface.

### **POST-ROUND**

Players are asked to refrain from the traditional handshake or hug prior to and after all rounds. A friendly nod, a tip of the cap, or wave is a recommended form of greeting or sportsmanship.

### **SCORING**

Scorecards are not official and should not be exchanged amongst players.

After the round, players will verify scores with the tournament director by verbally calling their scores. Scores are deemed returned and attested once players and markers verbally verify scores. Digital scorecards may be used.

### **SPECTATORS**

Social distancing guidelines should be enforced and encourage walking vs. carts.

**All coaches and administrators are required to complete the free NFHS online course “COVID-19 for Coaches and Administrators,”** before the first contest (preferably as soon as possible). The link to access the course is here: <https://nfhslearn.com/courses/covid-19-for-coaches-and-administrators>.



## 2020-21 Swimming Modifications/Considerations

### 1. Swimming Rule Considerations

**Conduct (1-3-2)** - Require athletes to arrive at venue already in competitive attire or provide alternative accommodations for swimmers a to change that allows for 6 feet of social distancing.

**Lap Counting (2-7-6, 3-4)** - Only one person per lane should be permitted at turning end. Provide hand sanitizer and require lap counters to clean hands and wipe down devices.

**Pre-Meet Conference (3-3-6, 4-2-1d)** - Decrease number of participants or hold one conference with coaches and one meeting with captains. The referee can use P.A. system or starting system microphone to allow participants to hear but keep them properly separated.

**Referee and Starter (4-2, 4-3)** - Various rules require interactions between officials, coaches and athletes. Alternative methods for of communications include utilization of the P.A. system, hand signals or written communication.

**Notification of Disqualification (4-2-2d, e)** - Notification shall occur from a distance via use of hand signals or the P.A. system.

**Meet Officials (4-8, 4-10, 4-11, 4-12, 4-13)** - Officials responsible for information processing are often located together at a desk/table adjacent to the competition course or in an office/remote location. Develop alternative methods for submitting entries (3-2) and movement of non-electronic information. Require a distance of 3-6 feet between individuals seated at the desk/table.

**Timers (4-9)** - Timers must assemble at the finish of each race, at the edge of the pool within the 6-8 feet confines of the lane which they are timing. Timers should wear cloth facial coverings.

**Submission of Entries to Referee (5-2)** - Alternative forms of entry submission can be designed to reduce face-to-face interaction when submitting a proper entry, where/how/to whom entries are submitted, and a reduction or elimination of certain penalties currently attached to improper entries.

**Relay Takeoff Judges and Relays (8-3)** - Require all takeoff judging from the sides of the pool. Space relay swimmers apart from one another. Timers and relay takeoff judges should wear cloth facial coverings.

## 2. General Considerations

**Swimming Warm-up Areas** - Establish multiple sessions for warm-up periods to limit number of swimmers per lane. Restrict the number of swimmers in competition area. Limit number of swimmers per lane during warm-up and warm-down periods

**Teams Seating and Lane Placement** - Keep the teams on opposite sides of the pool and require the home team to compete in lanes 1-3 and visitors to swim in lanes 4-6

**Preparing Athletes for Competition** - Athlete clerking areas should be eliminated.

**Coaches** – Should wear mask or face covering

**Officials/Volunteers (Lap Counters/Timers)**- Should wear mask or face covering

**When not competing** – All athletes should wear mask/ face covering and stay in team area

**All coaches and administrators are required to complete the free NFHS online course “COVID-19 for Coaches and Administrators,”** before the first contest (preferably as soon as possible). The link to access the course is here: <https://nfhslearn.com/courses/covid-19-for-coaches-and-administrators>.



## 2020-21 Tennis Modifications/Considerations

1. Each match will use at least 4 tennis balls. Two will be marked (with a sharpie) with H for home team and the other two marked with V, for visitor. This way, each player only touches their own tennis balls. If preferred, can go with six tennis balls, 3 for each Player. Or you could choose for home team to use even number tennis balls and visiting team to have odd numbers. All tennis balls will be returned to home team coach, or designated person at conclusion of match.
2. Scoring- score sticks, flip cards, or whatever form of keeping score each school has will only be touched by the home team player. This includes scoring during a set, as well as during a tiebreak.
3. During a match, each player will change sides at the opposite sides of each other.
4. Each player will provide their own water, towel, equipment, etc. All tennis balls will be returned to home team coach, or designated person.
5. Hand sanitizer will be provided by the home team and will be available at each court.
6. Athletes not playing will be wearing a mask and sitting at least six feet apart.
7. Players leaving the court for a bathroom break will wear a mask.
8. One gate will be used to enter and exit for all matches and the home team will oversee who opens and closes gate.
9. After each match, NO hand shaking, fist pumping, high fives, etc.

All spectators will also be wearing masks and will be practicing social distancing.

**All coaches and administrators are required to complete the free NFHS online course “COVID-19 for Coaches and Administrators,”** before the first contest (preferably as soon as possible). The link to access the course is here: <https://nfhslearn.com/courses/covid-19-for-coaches-and-administrators>.

## 2020-21 Cross Country Modifications/Considerations

### General Considerations:

- Social distancing of at least 6 feet should be maintained at all times. No hugging, shaking hands, or fist bumps for support/encouragement.
- Cross country meets should consider using staggered, wave or interval starts.
- Possible Rule Modifications:
  - 8-1-3a: Consider widening the course to at least 6 feet at its narrowest point.
- Finish:
  - Consider using finish corrals and FAT timing for larger meets as easier to distance at finish.
  - With no FAT timing system consider alternative means of finish place and time to address congestion at finish line.
  - Consider using image-based equipment at finish to assist with picking place to avoid congestion.
- Clean and disinfect frequently touched surfaces and exercise equipment.
- ***Pre and Post Game Ceremony:*** Establish cross country specific social distancing meet protocols including the elimination of handshakes before and after the match.

### Considerations for Coaches:

- Communicate your guidelines in a clear manner to students and parents.
- Consider conducting workouts in “pods” of same students always training and rotating together in practice to ensure more limited exposure if someone develops an infection.
- Keep accurate records of those athletes and staff who attend each practice in case contact tracing is needed.

**All coaches and administrators are required to complete the free NFHS online course “COVID-19 for Coaches and Administrators,”** before the first contest (preferably as soon as possible). Additionally, administrators with athletic responsibilities are also encouraged to complete the course. The link to access the course is here:

<https://nfhslearn.com/courses/covid-19-for-coaches-and-administrators>.

### Considerations for Students:

- Consider making each student responsible for their own supplies
- Students should wear their own appropriate workout clothing (do not share clothing), and individual clothing/towels should be washed and cleaned after every workout immediately upon returning home.
- Hand sanitizer should be plentiful at all contests and practices.
- Athletes should tell coaches immediately when they are not feeling well.
- Cloth face coverings are permitted.
- Bring your own water bottle.

**Considerations for Officials:**

- Bring personal hand sanitizer. Wash hands frequently
- Do not share equipment.
- Follow social distancing guidelines:
  - Pre and Post Meet conferences,
  - Clerking at the start line,
  - Tabulations and posting of results.
- Consider using electronic whistle.
- Do not shake hands and follow pre- and post-game ceremony guidelines established by state associations.
- Officials personnel should always wear cloth face coverings.

**Considerations for Parents:**

(A family's role in maintaining safety guidelines for themselves and others):

- Make sure your child and immediate household members are free from illness before participating in practice and competition (if there is doubt stay home),
- Provide personal items for your child and clearly label them.

## **2020-21 Volleyball Modifications/Considerations**

### **Pre-Match Conferences:**

- Limit attendees to one coach from each team, first referee and second referee.
- Move the location of the pre-match conference to center court with one coach and one referee positioned on each side of the net. All four individuals maintain a social distance of 3 to 6 feet.
- Suspend the use of the coin toss to determine serve/receive. The visiting team will serve first in set 1 and alternate first serve for the remaining non-deciding sets.
- Suspend roster submission at the pre-match conference. Rosters are submitted directly to the officials' table before the 10-minute mark.

### **Team Bench Area:**

- Suspend the protocol of teams switching benches between sets. In the event there is a clear and distinct disadvantage, teams may switch sides, observing all social distancing protocols. Officials will determine if a disadvantage is present.
- Limit bench personnel to observe social distancing of 3 to 6 feet.

### **Officials Table:**

- Limit to essential personnel which includes home team scorer, libero tracker and timer with a recommend distance of 3 to 6 feet between individuals. Visiting team personnel (scorer, statisticians, etc.) are not deemed essential personnel and will need to find an alternative location.

### **Deciding Set:**

- Move the location of the deciding set coin toss to center court with team captains and the second referee maintaining the appropriate social distance of 3 to 6 feet. A coin toss, called by the home team, will decide serve/receive.
- Suspend the protocol of teams switching benches before a deciding set. In the event there is a clear and distinct disadvantage, teams may switch sides, observing all social distancing protocols. Officials will determine if a disadvantage is present.

### **Other Modifications:**

- Elimination of handshakes before and after the match.
- Elimination of team huddles between points.
- Cloth face coverings are permissible.

### **Officials:**

- Electronic whistles are permissible.
- Cloth face coverings are permissible.
- Gloves are permissible.

All coaches and administrators are required to complete the free NFHS online course “COVID-19 for Coaches and Administrators,” before the first contest (preferably as soon as possible). The link to access the course is here: <https://nfhslearn.com/courses/covid-19-for-coaches-and-administrators>.

## **2020-21 Competitive Cheer Modifications/Considerations**

### **Teams:**

- Cloth mask or face coverings will be worn when not in warm-ups or on competition mat.
- All coaches and team members should use hand sanitizer before and after their routine.
- Performance and warm-up mats are to be cleaned between each team’s usage.

### **Judges:**

- Judges should be appropriately spaced to ensure proper social distancing.
- Cloth mask or face coverings will be worn by judges, tabulators, timers, and spotters.

All coaches and administrators are required to complete the free NFHS online course “COVID-19 for Coaches and Administrators,” before the first contest (preferably as soon as possible). The link to access the course is here: <https://nfhslearn.com/courses/covid-19-for-coaches-and-administrators>.

## **2020-21 Football Modifications/Considerations**

### **Playing Rules Considerations:**

- The Ball should be cleaned and sanitized throughout the contest as recommended by the manufacturer
- Ball boys should always maintain a distance of at least six feet.
- A single charged time-out maybe extended to a maximum of two minutes in length to allow for proper sanitation and social distancing to occur.
- The authorized conference for the charged time-out should take place between the 9-yard marks and not at the sideline for social-distancing purposes.(It would be permissible for more than one coach to be involved in this conference and for technology to be used.)
- The intermission may be extended to a maximum of two minutes between the first and second and the third and fourth periods and following a try, successful field goal or safety, and prior to the succeeding free kick
- Cloth face coverings are permissible.
- Plastic shields covering the entire face (unless integrated into the face mask and attached to the helmet and clear without the presence of any tint) shall not be allowed during the contest.
- Gloves are permissible but still must comply with Rule 1-5-2b by meeting either the NOCSAE Standard or the SFIA Specification
- Tooth and Mouth Protectors should be attached to the helmet on all players.

### **Other Considerations**

- Each game official and player should have their own beverage container brought out to them on the field.
- Maintain social distancing of 6 feet while performing all pregame responsibilities with all officiating crew members, game administration staff, line-to-gain crew, clock operators, individuals handling the balls during the game and team personnel.
- Suspend pregame protocol of shaking hands during introductions
- Suspend postgame protocol of shaking hands.
- Before, during and after the contest, players, coaches, game officials, team personnel and game administration officials should wash and sanitize their hands as often as possible
- Always maintain social distancing of 6 feet while on the sidelines and on the field of play when possible.
- Cloth face coverings may be worn by all coaches and team staff and for all game administration officials.
- Gloves are permissible for all coaches and team staff and for all game administration officials.
- Try and limit the number of non-essential personnel who are on the field level throughout the contest.
- Dressing facilities for game officials and teams should be large enough for them to use social-distancing protocols and should be properly cleaned and sanitized prior to their arrival.

## **Playoffs Modifications/Considerations**

All bracketed sports will have a maximum of four (4) rounds

- Tennis
- Volleyball
- Football

Some qualifiers sports will have reduction in participants

- Cross-country
- Competitive Cheer

Note: The sports of Swim and Golf will not have a reduction in participants

In sports where region play has traditionally determined qualifiers and seeding, each region will determine the qualifiers and seeding for teams in its region.

**All coaches and administrators are required to complete the free NFHS online course “COVID-19 for Coaches and Administrators,”** before the first contest (preferably as soon as possible. The link to access the course is here: <https://nfhslearn.com/courses/covid-19-for-coaches-and-administrators>.